SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

DUVVURU RAMANAMMA WOMENS COLLEGE

ZP HIGH SCHOOL ROAD GUDUR SPSR NELLORE DISTRICT
524101
www.drwcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

DUVVURU RAMANAMMA WOMEN'S COLLEGE (DRW) is a Service Organization sponsored by the Rotary Club of Gudur. DRW College the pioneer institution for Women's education was established in 1981 to educate women to empower not just with education but with moral values and social skills. It was started with the noble cause to serve the women community especially from rural and backward sector. The College is initiated to start new courses in U.G. and P.G. year after year. At present the college offers 13 U.G. and 7 P.G. Programs and number of Skill and value based Certificate and diploma courses sponsored by APSSDC and spoken tutorials by IIT, Mumbai on line courses. The present strength of the College is 1107. The college is able to achieve 80 – 100 pass percentage in every year.

Salient features of the college :

Admitted into grant-in aid in 1990. Granted autonomy by UGC in 2010 and renewed from 2016 – 2024. UGC awarded CPE status twice during 2010-2012 and 2013-2018. Ranked 8th in A.P.State. RUSA sanctioned 2 crores for infrastructure development. UGC selected as mentor institution under Paramarash Scheme. First college in entire university area accredited by NAAC in all three cycles. First cycle during 2004 with B++ 82.05. Second cycle 2010 'A' grade with 3.14 CGPA. Third cycle 'A' grade with 3.31 CGPA during 2015. First college opted for 4th cycle of accreditation in the University area.

The college aims at the integral and personalized higher education of women. It strives to produce intellectually well-trained, morally upright, socially committed and spiritually inspired women to the society. The process of Re-accreditation provided us an opportunity to review and analyze the institutional progress after the second and third accreditations . The college is making sincere efforts to enhance academic and administrative practices by adopting innovative ideas and implementing new teaching learning techniques. Made substantial progress in infrastructure facilities . The labs are updated, latest ICT resources for teaching and learning are procured. The College is striving for excellence since its inception and it will be a continuous process in future.

Vision

The vision of the institution is framed in view of the growing and changing needs of the society and also the requirements of the region. The motto of the college is ' Let noble thoughts come to us from every side.

The Vision of the College is:

- To enhance the practical knowledge of the students through qualitative value added carrier oriented education to cope up well in emerging competitive world in all fields.
- To educate women about their rights and equal opportunities in all aspects of life and to raise their level of aspirations and achievements.
- To educate women about their role in the society towards the contribution of economic and social development.
- To improve vocational or employment related knowledge and skills.

- To achieve the empowerment of women in financial status on par with their brothers in their families.
- To empower women by uplifting them socially and economically

Mission

MISSION :

- To encourage first generation learners and those from marginalized groups and ensure gender equality.
- To offer innovative quality education in emerging fields with flexibility in curriculum and teaching learning process.
- To build up a learner-friendly eco-friendly academic environment.
- To nurture a student centred teaching-learning culture by judicious use of ICT.
- To faster holistic development of character by installing in them spirit of social service and social justice through group activities.
- To promote personality development to inculcate habits of self reliance.
- To develop and improve vocational and employment related knowledge and to grown leadership skills among the young women.
- To promote moral and ethical values among young generation.
- To faster communal and religious harmony in the society.
- To educate girl students especially from poor families with rural background.
- To uplift the women community by helping them socially and financially.
- To provide access to higher education to the girl students, who do not have the benefit of their urban counterparts.
- To increase literate women percentage in the community

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college is a service organization meant for development of women education. The Management of the college is cooperative and Philanthropic. The Vision of the Management is empowering women in all fields. The College has highly committed faculty and sincere and hard working Non-teaching and supportive staff.

The college offers diversified courses with wide range of elective options under semester system. Curriculum is designed for academic and personality development. The Curriculum is integrated with ICT to enhance employability and revised to meet the needs of the society. Skill development Courses and employment oriented courses sponsored by Andhra Pradesh Skill Development Corporation. Spoken tutorial IIT, Mumbai online courses. CBCS Credit System for UG & P.G Programs. Good academic Performance of the students. Bridge courses for slow learners. Remedial coaching for academically weak students. Motivation and coaching for competitive exams to advanced learners. Student exchange and Faculty exchange programs. Eco friendly campus. Mentor system to monitor the students academically and personally. Quality enhancement initiatives for teachers and students. Transparent and computerized examination system. College nurtures creativity and scientific temper through study projects. Services to rural girl students is the social responsibility of the Institution. Good infrastructure facilities to promote academic excellence. Smart class rooms, virtual and digital classrooms Media Lecture, MANA T.V Programs. Well equipped laboratories and Library with digital facility. Good collection of museum specimens in Botany and Zoology to support Teaching. Wi-Fi enabled campus. Entrepreneurship and on Job training. Student supportive Alumini . College has linkages and MOU's

with several organizations. Excellent student supportive activities. Career Counseling and personality development Programs. Campus placement with reputed companies. Excellent sports facilities. Encouragement in extension activities and society outreach Programs. Gold medals for best out going students. Well disciplined Students. Participative management system. The Institution is committed to Community welfare and development. Active IQAC for promotion of Quality. Cordial relationship between Management, staff and students. Congenial atmosphere for persuing higher education . Attached hostel inside the campus with all facilities and safe and secured place for girl students.

Institutional Weakness

The location of the college is in the mid of the town, hence land area is limited. Which is the main constrain to the college for further development in constructing new buildings. Hence the college has to provide the accommodation for newly started programs or courses vertically only. There is no scope for Horizontal Mobility. The College is situated in semi urban area and most of the students are from rural areas with poor economic, social and academic back ground which leads poor communicative skills. Majority of the students at entry level are from regional medium therefore copup with English medium is main hazard to the students. As there is ban in filling teaching Posts, the Govt. is not filling the posts. Hence the Management is sanctioning the posts and filling the vacancies as and when required. Industry sponsored research activities need to be enhanced. Lack of research projects and lack of qualified faculty in certain departments. Shortage of inter-disciplinary courses and dual degrees. Low research fund generation. Limited number of collaborations with reputed Organizations.

Institutional Opportunity

Being an Autonomous institution the college has the opportunity of integrating skills and values in to the curriculum and syllabus of all programs and courses to fulfil the vision and mission of the Institution. The College is able to incorporate innovative teaching and learning methods. The College succeeded in getting the financial help from UGC, MHRD and State Govt. to undertake co-curricular and extra-curricular activities and for developing infrastructure facilities. The Management encourages the retired faculty to extend their services when ever required. Free coaching for various competitive examinations SET examinations is arranged for the benefit of the students. Personality development and career coaching is arranged and training has been given to face interviews and campus selections by the placement cell. Reputed companies like Tech. Mahindra, TCS, IBM, Wipro, INFOSYS are invited to conduct campus selections. Opportunity to get placement in these companies. Co-curricular and Extra-curricular activities are encouraged and student exchange programs are arranged by SETNEL (Student Employment Training Nellore) Number of Non-statutory committees and clubs to develop overall personality of the students. Access to on line courses of APSSDC (Andhra Pradesh State Skill Development Corporation) spoken tutorials of IIT Mumbai to enhance employability skills among the students. Community development and society outreach programs through NSS, NGOs and Social Organizations. Various Govt. Scholarships and Free ships, Merit Scholarships from Govt, Free ships, monetary help, encouragement through gold medal and cash awards initiated by philanthropists, Management members, alumni, parents and faculty are made available to the meritorious students. Full fledged research centre and digital library for research activities. Number of best practices to inculcate good habits and to mend the personality of the students. Students are given opportunity to earn money through 'earn while you learn scheme' number of opportunities are given through small startups to earn money. Number of extension

activities to groom up leadership. The A.P. Govt. selected the college to upgrade the college to world class institution, by upgrading the infrastructure , human resources, curriculum and industry connect. The ILEG (Institution of Leadership Excellence and Governance , AP) is the nodel agency of this project.

Institutional Challenge

Regularization and sanctioning of teaching posts by Govt of AP is a challenge to the Management. Retaining of highly qualified and experienced faculty for self finance programs also one of the major challenge to the institution. Mushroomed growth of private and self finance colleges and unhealthy competition between corporate colleges is another challenge to the aided institutions and it is a big hurdle to attract students and increase admissions. Acquiring additional land for further extension of buildings is also a challenge. To motivate the faculty from self finance programs to upgrade their qualifications and to take up research is another challenge. To encourage the eligible lecturers to apply for research projects from different projects, to train up the rural based students in soft skills and communicative skills, to motivate the first generation learners to pursue higher education, to enlighten the parents on importance of girl child education and to retain the students fill the completion of their three year degree program, to inculcate creativity and to improve the learning levels of the students from rural areas, reducing the gap between slow learners and advanced learners managing the time for all circular, co-curricular and extra-curricular activities in semester system, to make the institution socially relevant, resource mobilization from agencies other than UGC and government. Attracting the students from urban areas and cities are also some of the challenges to the institution. Enhancing the admissions in traditional and aided courses is also one of the big challenge to the institution.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college after attaining the autonomous status from UGC during 2010 initiated many reforms in curriculum design and development. The curriculum designed is on par with the institution's goals and objectives to empower the young women through quality education. Developed curricula reflecting modern look combined together with Indian cultural and spiritual values. Developed new Innovative courses and revised current programs to keep pace with changing scenario of the nation. Improved vocational and employment related knowledge and skills by starting interdisciplinary short term courses and skill oriented courses under C.P.E. Programme. Employability skills are developed through A.K.C. training of A.P. State. Online skill oriented courses by APSSDC and spoken tutorials by IIT Mumbai. The skill development programmes offered by the college in collaboration with local industries will enrich the professional skills of the students. The college has constituted B.O.S for all subjects with university nominees and subject experts to review and re-design the curriculum and syllabus of all the programs and courses. Four new programs were introduced during last five years. The programs are designed in such a way that they cater to the needs of the society at all levels. The add-on-programs conducted by the departments enhance life skills, professional skills and language skills. Foundation courses are made mandatory. Choice base credit system is introduced with number of elective options. The modified syllabus sensitize the students in emerging areas of contemporary relevance. Flexibility and freedom is given to all the departments to modernize and incorporate latest technology in the curriculum. In order to have consistency with the goals and objectives of the institution, they are periodically reviewed and they are put in the operation mode. Feedback from all stake holders is obtained to review and redesign the

academic programmes. B.O.S. meetings and Academic Council meetings are being conducted periodically to review and redesign the curriculum. Academic audit is being conducted by academic peers appointed by A.P. Government. This also will facilitate curriculum enrichment. The stake holders involvement gives new dimensions and facilitates the adoption of new programs to generate higher employability among the students.

Teaching-learning and Evaluation

The Admission process of the institution is transparent. The U.G. admissions are done at institutional level based on the performance at +2 level and by following statutory reservations as per the government and university. All P.G admissions are done by the parent university through common entrance test and through counselling.

IQAC has taken steps to implement the recommendations of the third cycle of NAAC Peer Team and monitoring the quality of learning environment. For enhancing academic flexibility, the normal lecture method is supplemented by field work, Project work, institutional training, Industrial visits and group discussions. Learner centered education has been given more importance than teacher cantered education. By utilizing the facilities staff are encouraged to prepare video lessons in the media centre. Smart class rooms and virtual class rooms are made available to staff and students.

The socio-economic profile of the students is analyzed by the Mentors. To cater to the diverse needs of the students college adopts Remedial coaching to the slow learners and guidance to the Advanced learners to prepare for competitive examinations. The institution has an organized plan of action for teaching – learning and evaluation process. Comprehensive academic plan incorporating innovative teaching learning practices and evaluative methods are prepared before the commencement of the academic year and communicated to the students through academic calendar. Faculty are encouraged to develop e-content. Learning is made more student centric by adopting experimental learning and participatory learning activities that contribute to holistic development and improving student learning. Evaluation process and reforms took place after attaining autonomous status from the UGC. Semester system was introduced in all programmes. Credit system and grading system is followed. Student performance and learning outcomes are judged through examinations and Mentor system. Attainment of Learning outcomes are evaluated by the institution through different methodologies. Student satisfaction survey is being done on the basis of questioner sent by CCE. Feed back is obtained from the students. The IQAC will analyze the feedback on teaching learning process and it will be sent to the principal for taking necessary action.

Research, Innovations and Extension

Promotion of research is made as part of work culture at institutional level. UG students are also encouraged to take up study projects to promote research culture among under graduate students. The college is able to mobilize funds from UGC for various research activities. Financial allocation has been made under major heads like the purchase of Library books, laboratory and ICT equipment under CPE and Autonomous grant. The college has spent Rs: 9064178/- towards laboratory equipment and Rs.2011243/-towards Library books during last five years. The institution collaborates with other local institutions and the parent university for sharing

research facilities. Full fledged research centre has been established with UGC CPE grants and the facilities are extended to the research scholars from outside institutions also. The college has taken number of MOUs for research training, and linkages with organizations for start-ups small start-ups like making of paper bags and cloth bags, preparation of Phenyl, printing and binding works are carried out in the research and incubation centre. Students are earning money through these start-ups.

TOEFL centre has been established in the College campus through which our faculty is providing consultancy services and generated an amount of Rs.355000/- consultancy is provided by the MBA department faculty to ICON computer centre and generated an amount of Rs. 21500/-. Apart from this consultancy is provided to the rural people on the importance of educating girl students. All the departments extend consultancy services to the surrounding Schools and Colleges on free of cost.

Extension activities :

The college always ensures the involvement of the community in its outreach programmes .The college undertakes social surveys and extension work to ensure social justice, welfare of the society through awareness programmes on pollution, health, clean and green, Adopting a village and conducting welfare programmes, conducting special camps at villages through NSS are some of the extension activities of the institution. The college collaborates with NGOs, Public firms, Govt. officials and undertake all collaborative activities by involving the faculty and students. The college promotes health awareness, safety practices and importance of education to the rural people.

Infrastructure and Learning Resources

To keep pace with the academic growth of the institution and in order to promote good teaching and learning environment, the institution augmented the infrastructure by constructing new buildings and

renovating the existing buildings year by year. At present the college has Eight three storied buildings for college and two three storied buildings, one four storied building and one five storied building available in the campus for Hostel. Upgraded the Laboratories with latest equipment and updated the Library with new editions and Journals. Established a separate digital library with 15 systems . Open access, e-journals and N list from INFLIBNET , OPAC and TLSS Software are made available in the Library. The institution provided all the ICT facilities and learning recourses for academic and administrative purposes. The institution has made knowledge hub by providing ICT facilities. At present 42 class rooms, out of which 3 Virtual class rooms, 2 smart class rooms,

1 Digital Class room, 2 ICT enabled multipurpose halls   14 Science laboratories and 7 Computer laboratories including Language lab, Commerce lab, RUSA Computer Lab and Andhra Pradesh State Skill Development Corporation (APSSDC) Net lab. The college has 328 systems, 14 LCDs, 31 printers and all other computer peripherals. Separate Museums for Botany and Zoology with good collection of specimens. Apart from curricular activities the college has infrastructure facilities for co-curricular and extra-curricular activities. Play ground with Seven courts for outdoor games and facilities for indoor games, six stationed multi Gym and Electronic Gym for sports and games activities. A separate three storied building is kept available for undertaking all cultural activities and running skill oriented Certificate and Diploma courses. College installed fire safety measures, CCTV and other security measures. Bio-metric attendance for staff and students to maintain proper discipline. Daycare centre for nursing mothers. Bank extension counter, STD facility, canteen are also kept available to the staff and students.   To create effective ambience supportive facilities like solar

power, flood lighting, protected drinking water, intercom, extension activities centre, special electronic gym, and sophisticated furniture were provided.

Student Support and Progression

The Institution has an independent system for student support and mentoring. The mentors will continuously assess the academic progress of their wards. The college has facilitating mechanisms like career counselling and placement cell, grievance and redressal cell, welfare committee, AKC centre to provide academic and personal support to the students. Free coaching for competitive and CET examinations. The Alumni association, Parents association, social organizations, and NGOs also support the students in academic and co-curricular activities. 40 committees / clubs/ cells are there to monitor the students in co-curricular and extra-curricular activities. The college has active student council and representation of students on academic and administrative bodies and committees to monitor and conduct all curricular, co-curricular and extra-curricular activities. The IQAC ensures students participation in all activities. They co-ordinate all committees for effective implementation of the student support activities and play a decisive role in awareness programmes and extension activities. The Grievance redressal cell resolves their academic and administrative grievances. The placement cell helps students to identify job opportunities. Prepare them for interviews and develop entrepreneurship skills through carrier guidance. Most of the students are benefited by scholarships and freeships from the govt. Apart from the govt., non-govt. organizations, the college committee, faculty, philanthropic persons will also extend help to the meritorious and to the students those who are not getting scholarships from the govt. by paying fee and also extending monitory help. l and inter university level our students got the opportunity of participating in various competitions and won prizes at various levels. Apart from qualified Physical Director trained coaches are available for all the games and athletics. Students are given opportunities to participate in all cultural competitions at regional and state level and also arranging student exchange programs at various places in the A.P. State. Students won many prizes at various levels. The Alumni of the college are encouraging our students in every aspect. They conduct orientation programs, Workshops, Guest Lectures to motivate the students to become entrepreneurs. They also conduct various competitions to bring out the talents of the students and distribute Prizes.

Governance, Leadership and Management

The Governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution. The Organizational structure of the institution includes all statutory bodies and the Management Committee. The institution has effective welfare measures for Teaching and Non-teaching staff. Teachers are provided with financial support to conduct various activities at department level and also to attend conferences and seminars at various places. The institution has performance appraisal system for Teaching and Non-teaching. The college has a perspective institutional plan for development of policy and strategy in respect of teaching and learning, research and development, community engagement, human resource planning and development, industry, interaction and an organizational structure for decision making process and their effectiveness. Deployment documents are kept available in the website. The important decision making Bodies like Governing Body, Academic council, B.O.S. and IQAC take care and see that the Vision, Mission and Goals of the college are fulfilled and formulate strategic plans, drafting policies, developing and approving the curriculum and implementing programmes to ensure quality and excellence. The finance committee allocate budget for all academic and administrative activities. The college ensures decentralization and participative management in every aspect. The institution ensures transparency in financial management. Different committees monitor the proper utilization of the allocated budget. Internal and external audit of all accounts are

being done. The institution has functional and active IQAC and it takes active part in contributing to institutionalizing quality assurance. The IQAC conducts regular meetings to plan activities. Development of all documents and send AQARS to NAAC from time to time. The IQAC ensures quality in all activities.

Institutional Values and Best Practices

The College promotes gender equality, human values and professional ethics through some of the best practices followed by the college. Safety and security for girl students in the campus has been given utmost importance. Specified activities with regard to gender equity has been under taken by conducting various activities like awareness programs, rallies , orientation programs on women issues. Kishore vikas programs to create awareness and motivate adolescence girls on health issues, mental health problems, early pregnancy and child birth. Programs on gender sensitization is arranged at neighbouring villages to create women empowerment among rural women. Counseling is given to students on various issues on safety and security and on gender sensitization. The institution maintains eco friendly campus and adopts different methods to protect the environment through various activities like energy conservation, rain water harvesting, waste management and carbon neutrality. The best practices followed by the college have contributed a lot for the overall development of the students. Some of the best practices like '**Sahaya**' helped the students to develop Social responsibility and togetherness. The other best practice "**Maintenance of hostel mess by students on dividing system**" inculcated the habit of co-operation and co-ordination and helped to develop managerial skills among the students. '**Pidikita Biyyam**' – Hand full of Rice, Recycling of Waste Papers . Each one - Teach one, Observation of Plastic Free Day , Presentation of Saplings instead of bouquets. To develop environmental consciousness among the students , utmost importance has been given to green initiatives. The management conducts green audit once in three years. According to the report the institution takes all steps to implement the suggestions given by the audit committee. Tree plantation drive has been taken as one of the major activity. The college planted trees in neighbouring villages with the help of municipality and R&B to reduce carbon foot print. The college also take care in protecting the bio diversity of the campus. Establishing green house and developing botanical garden are some of the green initiatives of the institution. Use of solar energy , shifting over to LED bulbs are implemented.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DUVVURU RAMANAMMA WOMENS COLLEGE
Address	ZP HIGH SCHOOL ROAD GUDUR SPSR NELLORE DISTRICT
City	GUDUR
State	Andhra Pradesh
Pin	524101
Website	www.drwcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	VELLORE BHARATHA LAKSHMI	08624-221480	8985751289	-	drwcollege.gdr@gmail.com
IQAC / CIQA coordinator	PULIKONDA KAMALA SAYI	-	8008438289	-	p.kamalasayi@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of Establishment, Prior to the Grant of 'Autonomy'	02-10-1981
Date of grant of 'Autonomy' to the College by UGC	23-09-2010

University to which the college is affiliated

State	University name	Document
Andhra Pradesh	Vikram Simhapuri University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	17-03-1993	[View Document](#)
12B of UGC	17-03-1993	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	[View Document](#)	25-04-2019	12	Renewed for the present year

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	25-03-2014
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ZP HIGH SCHOOL ROAD GUDUR SPSR NELLORE DISTRICT	Semi-urban	6	19926.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Botany	36	Intermediate	Telugu	30	23
UG	BSc,Biotechnology	36	Intermediate	English	50	34
UG	BSc,Computer Science	36	Intermediate	English	50	46
UG	BSc,Computer Science	36	Intermediate	English	54	54
UG	BSc,Food Technology	36	Intermediate	English	50	10
UG	BCom,Commerce	36	Intermediate	English	61	61
UG	BCom,Commerce	36	Intermediate	Telugu	60	56
UG	BA,History	36	Intermediate	Telugu	40	27
UG	BSc,Mathematics	36	Intermediate	English	50	15
UG	BSc,Mathematics	36	Intermediate	English	50	24
UG	BSc,Physics	36	Intermediate	Telugu	50	6
UG	BA,Telugu	36	Intermediate	Telugu	60	0
UG	BSc,Zoology	36	Intermediate	Telugu	30	16
PG	MSc,Chemis	24	Degree	English	30	18

	try					
PG	MCA,Comp uter Science	36	Degree	English	120	19
PG	MSc,Mathe matics	24	Degree	English	40	5
PG	MSc,Physics	24	Degree	English	30	11
PG	MSc,Nutritio n And Dietetics	24	Degree	English	20	3
PG	MA,Telugu	24	Degree	English + Telugu	40	0
PG	MBA,Manag ement	24	Degree	English	60	33

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				13				6
Recruited	0	0	0	0	0	6	0	6	0	3	0	3
Yet to Recruit				0				7				3
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				48
Recruited	0	0	0	0	0	0	0	0	3	45	0	48
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				41
Recruited	12	12	0	24
Yet to Recruit				17
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	6	11	0	17
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	6	0	0	2	0	8
M.Phil.	0	0	0	0	0	0	0	4	0	4
PG	0	0	0	0	0	0	3	42	0	45

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	10	0	13

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	363	0	0	0	363
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	89	0	0	0	89
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	183	206	182	161
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	11	17	20	14
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	155	157	151	144
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	59	57	60	73
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		408	437	413	392

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Biotechnology	[View Document](#)
Botany	[View Document](#)
Chemistry	[View Document](#)
Commerce	[View Document](#)
Computer Science	[View Document](#)
Food Technology	[View Document](#)
History	[View Document](#)
Management	[View Document](#)
Mathematics	[View Document](#)
Nutrition And Dietetics	[View Document](#)
Physics	[View Document](#)
Telugu	[View Document](#)
Zoology	[View Document](#)

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	20	17	16	16

File Description	Document
Institutional Data in Prescribed Format	View Document

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1258	1234	1133	1091	1076

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
336	276	276	310	315

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1109	1141	1069	969	981

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of revaluation applications year-wise during the last 5 years

2018-19	2017-18	2016-17	2015-16	2014-15
45	61	57	32	70

3.3 Teachers

Number of courses in all programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
840	769	701	685	655

File Description	Document
Institutional Data in Prescribed Format	[View Document]()

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
57	59	54	53	52

File Description	Document
Institutional Data in Prescribed Format	[View Document]()

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
57	59	54	53	52

File Description	Document
Institutional Data in Prescribed Format	[View Document]()

3.4 Institution

Number of eligible applications received for admissions to all the programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
363	379	433	353	323

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File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
319	335	254	227	227

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 42

Total number of computers in the campus for academic purpose

Response: 260

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
120.5	100	116.2	99.8	93.9

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

After attaining autonomous status, the college constituted Academic Council and Board of Studies for all subjects to design and develop curriculum which reflects the modern outlook combined together with Indian cultural and spiritual values. The strategies adopted will ensure that the revised curriculum would have relevance to local / regional / national/ global needs. The B.O.S. members consisting of university professors, and Subject experts from other Colleges contribute their suggestions in designing the curriculum. The curriculum designed is on par with the institutional goals to empower the learners through quality education. The feedback obtained from all stakeholders are taken into consideration while designing the syllabus. The programmes offered in the institution facilitate overall personality development of the students, improves vocational and employment related knowledge and skills. The college has developed new courses and revised current programmes to keep pace with the changing scenario of the nation. Keeping in mind the requirements of job market, seven Diploma and 14 Certificate courses were introduced. Employability skills are developed through AKC (Amaravathi knowledge corporation), Andhra Pradesh State and through APSSDC (Andhra Pradesh state skill development centre) programmes. The P.Os, P.S.Os and C.Os were developed for all UG and P.G Programmes in such a way that they cater the needs of the society at all levels. The core and elective subjects offered by the college fulfil the ideals in vision and mission of the institution. The add on programmes conducted by the departments includes life skills, professional skills and language skills. Being a major and necessary outcome of education, care is taken to include job related skills to ensure employability. All disciplines up grade syllabi every year to inculcate modules and topics that sensitize students to emerging areas of contemporary relevance.

The overall structure of the curricula, allocation of marks and credits are evolved in the concerned B.O.S. and the examination committee and it is approved by the Academic Council of the institution. The components of unitization of the curriculum is based on the guidance of the affiliating university. Within the autonomy granted, the curriculum is modified and strengthened keeping in perspective the Vision and Mission of the college in empowering rural based girl students. Flexibility and freedom is accorded to all the departments to take the initiative in modernizing, upgrading and strengthening the curriculum. The outside members like industrialists and prominent citizens in the district have helped to start job oriented short term courses in the institution. Internships, on the job training and industrial visits as part of curricular aspects has been made possible due to collaborative involvement. Inclusion of members of industry and other stake holders in Academic council has helped in gaining social needs, industry requirements, the emerging trends in the society and to make the leading reforms in curriculum.

File Description	Document
Any additional information	[View Document](#)

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 100

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 20

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 20

File Description	Document
Minutes of relevant Academic Council/BOS meeting	[View Document](#)
Details of program syllabus revision in last 5 years	[View Document](#)
Any additional information	[View Document](#)

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 63.59

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
535	496	449	449	394

File Description	Document
Program/ Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Average percentage of courses having focus on employability/ entrepreneurship	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 3.02

1.2.1.1 How many new courses are introduced within the last five years

Response: 85

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 2810

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 20

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college has included different courses in the curriculum to integrate the cross cutting issues relevant to gender, environment and sustainability, Human Values and Professional Ethics.

The college ensures that the curriculum developed promotes value based education, skill development, gender sensitization, women empowerment, personality development, communication skills and environment concern. Curriculum is developed in such a way that it caters to the needs of the society and relevant to the regional and national requirements. The college also incorporates courses which have content on civic and social values, strategic management and nutritional awareness.

1. Human Values and Professional Ethics.

The course on Human Values and Professional Ethics with two credits is offered as foundation course to all first year U.G. & P.G. students. This course aims at inculcating values, ethics and responsibilities in students to maintain communal harmony in the society. It covers the importance of values, developing character, professional and personal code of conduct and ethics. This helps the students to develop self control and to lead a good family life.

Courses like managerial communication, financial management, business research methods, management of employee relations, human resource development, international finance management, leadership education business leadership, artificial intelligence, analytical skills, Telugu epics and ethical values develop managerial skills and values. The courses on entrepreneurship development and communicative soft skills impart knowledge on developing necessary skills required for employment they provide knowledge on the challenges of the society and to address them in an effective manner.

2. Environment and Sustainability

Environmental studies course is included in the curriculum of all I year U.G. programme with two credits as foundation course. It helps to understand and find remedies for environmental issues. It aims to sensitize students about the environment and sustainability. This will develop an attitude of concern for the environment protection. The aim of this course is to inculcate the sense of protection of nature, preservation of water resources for future, importance of sustainable development and the impact of climate changes on earth, natural disaster and pollution. Creating awareness on preserving and protecting natural recourses for future generation. Courses like environmental Bio Technology, Bio-Diversity and conservation are addressing the environmental Issues and solutions for sustainable practices. Apart from this all the core courses of UG Programs in B.Sc. Botany, Zoology and Biotechnology promote value of preserving bio-diversity and environment.

3. Gender Sensitivity

Gender studies aims to develop students sensibility towards issues of gender in society. It also focus on the role of women in taking up of responsibilities in nation building. The language programmes also offers courses which sensitize students in aspects like feminism and eco Criticism. Courses like Human Nutrition, Basics of Human Physiology, Nutritional Biochemistry, Nutraceauticals and functional foods, Nutrition in emergencies and disaster deals with gender issues. Folk literature helps much more in this regard.

Thus all the above core and foundation courses and short term certificate and diploma courses integrates the cross cutting issues relevant to gender, environment and sustainability, Human Values and Professional Ethics into the Curriculum.

File Description	Document
Any additional information	[View Document](#)

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 102

1.3.2.1 Number of value-added courses are added within the last five years

Response: 102

File Description	Document
List of value added courses	[View Document](#)
Brochure or any other document relating to value added courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 54.68

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
732	689	670	536	550

File Description	Document
Any additional information	[View Document](#)

1.3.4 Percentage of students undertaking field projects / internships

Response: 6.12

1.3.4.1 Number of students undertaking field projects or internships

Response: 77

File Description	Document
List of programs and number of students undertaking field projects / internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise

A. Any 4 of above

B. Any 3 of above

C. Any 2 of above

D. Any 1 of above

Response: A. Any 4 of above

File Description	Document
Any additional information	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.03

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 1

2.1.2.1 Number of seats available year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
363	379	433	353	323

File Description	Document
Demand Ratio (Average of Last five years)	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
319	335	254	227	227

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

After the admissions are completed the college takes utmost care in assessing the learning levels of the students and organises various programmes and follow different methods for advanced learners and slow learners. Students are divided into small groups of 25-30 and allotted to mentors. Analysis will be done on Socio economic profile of the students by the mentors. Assessment on level of knowledge and skills of the students will also be done by them. Students learning levels are assessed at the beginning of the academic year basing on their performance at their entry level examination and slip tests conducted at the beginning. The college celebrates jyothi day on the first day of first year class work, in which students are enlightened with all the details about the college.

One week induction programme for newly admitted students are being done every year at the beginning of the academic year, which will help the students to acclimatize with the new surroundings assimilate with the ethos and culture of the college and expose them to sure of self exploration.

After identifying the slow learners and advanced learners the college implements the following measures.

programmes for slow learners :

- Bridge Courses
- Remedial Coaching
- Academic and Personal counselling by mentors
- Course concepts are simplified and taught
- Bilingual explanations are given for better understanding of the subject.
- Spoken English classes are conducted to improve their proficiency in language.
- Periodical check is being done by the mentors for the better results.

The institution identify the learning needs of the advanced learners by following different methodologies like their performance at entry level internal assessments, various competitions and curricular and

extracurricular activities and their involvement in class room.

Programmes for Advanced Learners :

- Advanced learners encouraged to take up self learning and online courses like MOOCS, SWAYAM etc.
- Students are motivated to participate and present papers in interdepartmental and collegiate seminars
- Provide opportunity to experience academic presentations.
- Maximum use of the library and the digital resources..
- Encouraged to promote project - based learning
- Students are motivated to take online tests
- Coaching is given for competitive examinations and common entrance examinations.
- Participation in debates, group discussions, problem solving and decision making.
- Extensive reading and e-assignments are given to the students.
- Orientation programmes on carrier guidance and personality development are arranged.
- Special   skill development programmes are arranged
- Mock interviews and special training is given to the students for campus selections.
- Exposure of spoken tutorials of IIT Mumbai.

The IQAC and the mentors are continuously monitor the activities and programmes of slow learners and advanced learners.

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 22.09

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.16

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learning is made more students centric by adopting methods such as experiential learning, participative learning and problem solving methodology for enhancing learning experiences.

The UGC CPE status and the Autonomous status has given an opportunity to the college to adopt student centric methods for enhancing teaching and learning experiences.

Student centric methods increase the interest of the students in learning process. Through various informative process promotes critical and creative thinking, problem solving skills and advance the learning levels of the students. The college follows various methods like experiential learning, participative learning, problem solving to tap the potential of each and every student.

EXPERIENTIAL LEARNING:

- All the UG and PG science students have to do practical in their laboratories to enhance the practical knowledge on their concern subject.
- Individual assignments and group projects are given to students.
- Field work is undertaken by the concerned departments for student study projects.
- Field visits are arranged to industries and companies for better exposure.
- Community outreach programmes are under taken
- Educational Trips
- Role plays in the departments.
- Research centre for advanced experiments
- Internship programmes in certain P.G. departments
- Workshops to encourage students experiential learning.
- Spoken tutorials
- Language lab
- Power point presentations
- E-learning resources, E-tutorials
- Blogs Preparation
- Video Lectures

- Digital Library
- Employment Skill Centre (APSSDC)

Being the project guides, the faculty members assist the students in the execution of the student projects and help them in writing the project reports.

PARTICIPATIVE LEARNING:

The Institution encourages the active participation of students in all academic and co-curricular

and extracurricular activities .

- Group activities like quiz, charts and model preparatory
- Seminars to encourage expression, communicative skills and to enhance confidence level.
- Regular visit to library and MANA T.V programmes
- Attending guest lectures by eminent subject experts in their concern subjects.

- Participation in inter collegiate curricular and co-curricular activities
- Participation in inter university, State level and National level sports and games tournaments.
- Events planning, team building, time management.
- Poster presentation in National and regional seminars and conferences.
- Women Empowerment and eco club activities.
- Value orientation education
- Participation in SETNEL programmes at regional, district and state level.

PROBLEM SOLVING:

To enhance the working knowledge of the students problem solving methods are incorporated. The following methods will help the students in solving problems.

- Mentor system helps the students to identify the problem, understanding and developing analytical and reasoning capability.
- Puzzles and educational games.
- Entrepreneurship orientation programs
- Virtual lab activities.
- Numerical computational methods by using computers.
- Developing methods.

Orientation programs on personality development values and ethics, discipline, sense of responsibility will help the students participative learning and in problem solving. Invited talks, special lectures, workshops on various topics and subjects enable the students to have an exposure to the latest developments in their concerned subjects

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 98.25

2.3.2.1 Number of teachers using ICT

Response: 56

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 43.38

2.3.3.1 Number of mentors

Response: 29

File Description	Document
Any additional information	[View Document](#)

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

Preparation and adherence to academic calendar and teaching plans by the institution.

The principal, the IQAC co-ordinator and the duly constituted calendar committee in consultation with the staff council and the Controller of examinations prepare the academic calendar of the college well in advance i.e. before the commencement of academic year. It contains the relevant information like starting and ending dates of the semester, the dates of induction program the dates of all academic programs like conducting seminars, workshops conferences, guest lecturers and all academic competitions. Dates of co-curricular and extracurricular activities, number of Instructional days for each semester, dates of semester end examinations and internal examinations, list of holidays and last instructional day. The calendar also consists the information about various endowments and prizes, various internal committees, special fee fund committees, NAAC committee, IQAC committee and hostel committees.

- The academic calendar is accessible on the website. A hard copy is also given to the class representatives of each class and to all faculty members and nonteaching staff .
- The IQAC takes care in implementation of all the activities as per the schedule in the calendar.
- Strict adherence to the academic calendar is ensured. On unforeseen circumstances the dates of conducting activities will be modified on the request of the concerned departments and in consultation with the principal.
- Meetings of the statutory bodies are planned well in advance and tentative dates are fixed.
- Various committees also chalk out their activities and fix up dates.
- The course wise, class wise and department wise time tables are prepared for teaching work.
- The H.O.D. will allot courses to the faculty , depending upon their experiences ,basing on this individual teacher time tables are prepared.
- Teaching plans are prepared by faculty for each course which includes the number of hours for each chapter, day wise coverage of syllabus, the topics to be covered in each course and the same will be informed to the students at the beginning of the each semester.
- The principal will review the completion of syllabus in Staff council meeting.
- Teaching dairy includes week plans of the course coverage, day plans of the class work.
- Once in a month the teaching plan and the teaching dairy will be submitted to the principal for review.
- Faculty prepare the lab manuals and the schedule for experiments in science departments.
- Examination and evolution related issues will be monitored by the controller of examinations.
- A hand book also prepared and distributed to all the class representatives which includes the information about the programs run by the college, rules and regulations for admission into various programs. Various scholarships available and eligibility criteria for availing scholarships and general disciplinary rules in the college and the hostel .

Thus all the students are well informed about the college.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 17.48

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	10	9	8	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 6.81

2.4.3.1 Total experience of full-time teachers

Response: 388

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)
Any additional information	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0.74

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 24.8

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
32	24	20	28	20

File Description	Document
List of programs and date of last semester and date of declaration of result	
Any additional information	

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 4.8

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
45	57	57	24	70

File Description	Document
Any additional information	

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 58.79

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	30	21	16	53

File Description	Document
Any additional information	

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

After confirmation of Autonomy the college initiated many reforms on examination procedures and

process including IT integration and continuous internal assessment on examination management system. A separate examination cell has been established with all infrastructural facilities to conduct the examinations. Complete confidentiality of the total process of examination evaluation is being done.

Positive Impact of reforms on examination Procedures and process including IT.

- Introduced Semester system for all UG and PG courses. The impact on this reform is students will gain more knowledge on their respective subjects in a short period.
- CBCS was introduced through which students will get the flexibility in selecting their own interested subject.
- Practical examinations are conducted semester wise instead of year wise through this change students will gain thorough knowledge of related course.
- Exemptions are given to students who participate in district, state, national level events which encourage the students to actively engage in events.
- Examination pattern for CIA and SEE ratio is changed from 30:70 to 40:60 for U.G.Courses which helped the students to involve actively in co-curricular activities.
- Objective test for each course is implemented which has given orientation to the students for preparing competitive examinations.
- OMR sheet was introduced for foundation course this also helps the students in gaining knowledge on all competitive examinations system.
- Separate provisional and consolidated marks memo is issued to the students mentioning the CGPA and grade letter, this facilitates the delay in issue of Provisional Certificate due to the counter sign of Controller of Examinations from parent University.
- Online activity for CIA is implemented which expose the students towards digitalized edu - system.
- Students can earn extra credits if they produce UGC recommended online course certificate, APSSDC Course certificate, Spoken tutorials, Certificate / Diploma certificates. This facilitates the students to gain more skill based, job oriented knowledge and also better exposure to online examination system.

   Procedures of integrating IT in examination and evaluation system.

- Examination system is computerized. Data entry of students data, examination schedule, seating arrangement, attendance, preparation of course wise results, upload of semester and examination results are computerized to ensure the effectiveness of the autonomous system.
- Examination Applications and Hall tickets are generated through online.
- Procured latest software for result processing.
- The examination cell takes utmost care and maintains secrecy in procuring question papers from paper setters, from different universities and evaluation of answer scripts by external examiners and processing of results.
- Online assignments are given to students using web based software.

The following are the proposed reforms.

- Online examination system for PG courses.
- Online objective examination and evaluation for UG courses.
- Viva-Voce examination for communication and soft skills course.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.5 Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: B. Only student registration, Hall ticket issue & Result Processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	[View Document](#)
Current Manual of examination automation system	[View Document](#)
Any additional information	[View Document](#)
Annual reports of examination including the present status of automation	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Programme Outcomes (Pos), Programme Specific outcomes (PSOs) and Course outcomes (Cos) for all programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes of the institution aims at transforming the graduates to achieve Academic excellence with relevant knowledge in their respective subject.

The course outcomes of all programs are expected to enlighten the students to identify , analyse and solve

problems relevant to the field of study, make use of ICT tools effectively, develop critical thinking and communicative skills, caring the society needs and to exhibit their creativity and talents.

 B.O.S. for all departments are formulated with all the faculty members, subject experts from Parent University and other Autonomous Colleges . The POS., PSOS and COS are thoroughly discussed and finalized after approval of the competent authorities. The print version of the syllabi with the course outcomes are kept available in the respective departments in soft and hard copies and also in IQAC for ready reference. The POS, PSOS and COS are also kept available in department blogs and in the college website.

• The aim of the every programme is to identify the skills, values and knowledge of the students in their core subjects.

• The course outcomes of the programme will be measurable the outcomes are framed on par with the vision and mission of the Institution.

• The benefits of progrmme of study is clearly communicated to the students at the beginning of the academic year in induction programme.

• The learning out comes explains the educational aim of the institution and purpose of the course.

• The faculty handling the particular course will also explain the benefit of that course in the class room.

• The Course outcomes are concerned with the achievements of the learner.

• The mentors also explain the programme outcomes to their respective wards.

• The BOS concerned take care while designing the courses of a particular programme and see that communicative skills, critical thinking, problem solving, quantitative techniques are integrated in the syllabus where ever applicable.

• All the students and faculty will be supplied with a copy of the booklet of the college at the beginning of the academic year in which POS and PSOS and COS are mentioned.

    Through the above means the POS, PSOS and COS for all programmes offered by the institution are communicated to the teachers and students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The College follows different methods for attainments of programme outcomes, programme specific outcomes and course outcomes. Assessment of the programme outcomes are mainly done in two methods i.e. direct and indirect. Direct assessment method includes assignments, internal examinations, grades obtained in external examinations, internal and external practical examinations, viva voce examination in certain PG Courses. Indirect assessment method includes feed back from various stakeholders. Critical analysis on feedback is done. Course outcome feedback is collected from final year students. Feedback from Academic Peers, Alumni are also obtained and analyzed. The IQAC plays a vital role in obtaining feedback on curriculum and analyse the attainment of programme outcomes, programmes specific outcomes and course outcomes the mentors of each group will also analyse the attainment of learning outcomes of their wards. The Academic Audit Committee also evaluates the learning outcomes every year. Question Banks are prepared by all faculty members in their concerned courses and the attainment of course outcomes are attained through plicker system. The real time formative assessment is done through this plicker system. The pass percentage, progression to higher education and placements map the levels of the attainment of learning outcomes of the programmes. The progression of students to higher studies and placement are collected and analyzed to evaluate the attainment of learning outcomes. The student attainment of learning outcomes is assessed and evaluated by the institution on the basis of their performance in examinations. The assignments and the examinations are aligned with course outcomes of the respective programme. The scores obtained by the learner in each examination helps the evaluator to assess the POS, PSOS and COS. The level of attainment of each course is done based on the analytical data and feedback from stake holders. The performance of the students are also analyzed and attained through their participation in seminars, conferences, workshops and paper presentations. Programme outcomes and suggestions for improvement and introduction of new job oriented and skill based courses and programmes are discussed in various BOS Meetings and the suggestions given by the experts are implemented after approval of the Academic council for attaining the POs, PSOs and COs. The performance of the outgoing students, their success rate, placement records are also form the indicators of attainment of programme outcomes. The Grades and marks obtained by the learner in each course are indicators of that particular course semester course. Semester grade point average indicates the academic performance of the students. The profile of the alumni of the college also one of the indicator of attainment of learning outcomes.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 91.09

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 368

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 404

File Description	Document
List of programs and number of students passed and appeared in the final year examination	[View Document](#)
Any additional information	[View Document](#)
Link for annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.79

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View Document](#)
Any additional information	[View Document](#)
URL of Policy document on promotion of research uploaded on website	[View Document](#)

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Minutes of the relevant bodies of the Institution	[View Document](#)
List of teachers receiving grant and details of grant received	[View Document](#)
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	[View Document](#)
e-copies of the award letters of the teachers.	[View Document](#)
Any additional information	[View Document](#)

3.1.4 Institution has the following facilities

1. **Central Instrumentation Centre**
2. **Animal House/Green House / Museum**
3. **Central Fabrication facility**
4. **Media laboratory/Business Lab/Studios**
5. **Research / Statistical Databases**

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: B. Three of the facilities exist

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments,Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.7

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1.7	0

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 2

3.2.2.1 **Number of research centres recognised by University and National/ International Bodies**

Response: 2

File Description	Document
Names of research centres	[View Document](#)
Any additional information	[View Document](#)

3.2.3 Percentage of teachers recognised as research guides

Response: 0.36

3.2.3.1 **Number of teachers recognised as research guides**

Response: 1

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 275

File Description	Document
Details of teachers recognized as research guide	[View Document](#)
Any additional information	[View Document](#)

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.02

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

File Description	Document
Supporting document from Funding Agency	[View Document](#)
Any additional information	[View Document](#)
link to funding agency website	[View Document](#)

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

Innovation Eco System :

The main goal and objective of the institution is empowerment of women through various methods. Hence the women development cell in the college takes care to develop entrepreneurship and skill development among the students by creating an eco system for innovations including incubation and initiatives for creation and transfer of knowledge.

• The cell conducts various programmes like seminars, workshops, guest lecturers and skill development programmes to nurture the entrepreneurial skills and to work with new innovative ideas.

• Alumni who are the successful entrepreneurs are invited to motivate the students to become entrepreneurs.

• Collaborative activities are taken up with APSSDC (Andhra Pradesh Skill Development Corporation) various skill development courses are conducted in IT and also in Tailoring, embroidery, beauty care and food technology.

• The following MOUs has been taken from various organizations for various activities and to run skill

oriented courses and also for start ups.

Organizations	Purpose
Good organizations & APSSDC	Tailoring and embroidery course
Amaravathi group of hotels	Fast foods and pickle making
Soundarya Beauty Parlour	Beauty care certificate course
APSSDC	Online IT related Courses
SVS Printing and binding works	Reprography and binding works diploma course
Karunya Charitable Trust	Diploma in Social work
Deeksha Technologies	IT related Diploma and Certificate Courses
AksharaTechnologies	IT related Diploma and Certificate Courses

30 Tailoring machines, latest hand embroidery and machine embroidery machines for running the certificate courses in tailoring are procured with UGC CPE Fund.

• The college has purchased the required machinery worth about one lakh from UGC CPE Fund and set up a room to take up the binding works and to start Diploma in reprography and binding works. The trained students are extending their services to the library by binding the old volumes of library books, binding the records of their counterparts and earn money under 'Earn while you learn'

• All the girl students residing in the attached hostel in the campus are benefited by utilizing the resources available in the campus for becoming future entrepreneurs.

• "Earn while you Learn" scheme is successfully implemented in the campus. Students those who are interested in tailoring and beauty care are extending their services to their friends and earning money through which they are developing entrepreneur skills among themselves.

• Initiated startups such as making cloth bags and paper bags with waste materials in the campus.

• Research Centre has been established with latest scientific equipments worth about 40 lakhs under CPE funds, facilitates for incubation, creation and transfer of knowledge.

• The research and incubation centre is extending services and infrastructure facilities to young researchers from outside the college also.

• Digital library with all facilities has been created with CPE Funds which is a boon to the advanced learners. They can access many e-resources like INFLIBNET N-List, open access resources and number of National and International journals for knowledge transfer.

• The library offers training programmes to staff and students on the use of e-resources, online courses and ICT

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 0

3.3.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	[View Document]()
List of workshops/seminars during the last 5 years	[View Document]()
Any additional information	[View Document]()

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 1

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
List of innovation and award details	[View Document]()
e- copies of award letters	[View Document]()
Any additional information	[View Document]()

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 5

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	View Document
e- sanction order of the Institution for the start ups on campus	View Document
Any additional information	View Document

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	View Document
Any additional information	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.4.4.1 How many Ph.Ds are awarded within last 5 years

3.4.4.2 Total number of teachers recognised as guides during the last 5 years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI web site	View Document

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.05

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	3	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.49

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	12	3	2

File Description	Document
List books and chapters in edited volumes / books published	[View Document]
Any additional information	[View Document]

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response: 0

File Description	Document
BiblioMetrics of the publications during the last five years	[View Document]
Any additional information	[View Document]

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 0

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document]
Any additional information	[View Document]

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

Response: Yes

File Description	Document
Soft copy of the Consultancy Policy	[View Document](#)
Minutes of the Governing Council/ Syndicate/Board of Management related to Consultancy policy	[View Document](#)
Any additional information	[View Document](#)
URL of the consultancy policy document	[View Document](#)

3.5.2 Revenue generated from consultancy during the last five years

Response: 3.76

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.21	2.80	0.75	0	0

File Description	Document
List of consultants and revenue generated by them	[View Document](#)
Audited statements of accounts indicating the revenue generated through consultancy	[View Document](#)

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	View Document
Audited statements of account indicating the revenue generated through training	View Document
Any additional information	View Document

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college always tries to sensitize the faculty and students towards institutional social responsibilities by involving themselves in neighbourhood community activities for their holistic development. Faculty members and student members in various committees motivate the students to take active part in community related extension activities.

The following are some of the outreach programmes which have created an impact on students campus experience.

• Students undertake socio economic surveys and counselling in the neighbourhood.

• The camps organized by the NSS lead to good neighbourhood relation. The volunteers get exposed to rural life.

• Students visit rural areas and get acquainted directly with various problems faced by them and extend possible help.

• The college promotes health awareness, safety practices and importance of education, through various activities.

• The social organizations like Lions Club, Rotary Club, Inner wheel club, Red Ribbon Club, PR Club, LIC of India, NGOs will conduct social and community oriented activities by involving our students.

• Awareness programmes on Women Trafficking is conducted.

• Programmes on Kishori vikas is conducted to create awareness on girl child protection.

• Number of rallies conducted on AIDS awareness, health and hygiene, environment protection and many other social issues.

• Blood donation camps and Eye donation campaigns are conducted.

• During National calamities like floods and earth quakes students are motivated to help through money and material.

• The College adopted a primary school "Saraswathi Sisumandiram" in harijana colony in Gudur and helping the students by donating books, systems and other needed things.

• Women development cell of our college is conducting various activities on Gender sensitization and also various activities for rural women. Awareness camps on the importance of mother's milk, child care and health and hygiene of nursing mothers are conducted .

• The third Saturday of every month all the students are involved in cleaning the campus under National Swachh Bharat Scheme.

• Students are donating rice, cloths and money to orphanages and old age homes through our best practice in the campus, "Pidikedu Biyyam" (Hand full of Rice) and "Sahaya:Live and Let Live". The details of these two best practices are given in 7th criterion.

• The attached Hostel in the campus is maintained by the students on dividing system on "No Profit and No Loss" basis. The total maintenance of the mess is looked after by the students. This inculcates the habit of co-operation and co-ordination. The students are developing managerial skills which are useful to them in future as home ministers.

• Eco consciousness programmes like plastic free environment, pollution control, planting saplings, awareness on green chemistry is also taken up by the faculty and students.

• Students are participating in cultural, literary programmes and visiting the historical places of importance at regional, district and state level sponsored by SETNEL through which students are getting opportunity to mingle with other students and exchange their views.

Thus the college promotes neighbourhood net work through which students acquire attitude for service and training contributing to community development.

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 38

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	5	2	9

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 36.28

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non- Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year- wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
197	480	300	10	1070

File Description	Document
Average percentage of students participating in extension activities with Government or NGO etc	[View Document](#)

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 0.6

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)
Copies of collaboration	[View Document](#)
Any additional information	[View Document](#)

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 6

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	0	0	0

File Description	Document
e-copies of linkage related Document	
Details of linkages with institutions/industries for internship	
Any additional information	

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 14

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	3	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

The College has 8 three storied buildings for college in which 42 class rooms among them one digital class room, three virtual class rooms, four ICT enabled class rooms, two smart class rooms, one language lab, one commerce lab and APSSDC Skill development lab, one RUSA Lab, two well equipped libraries with reading facility. One digital library, one conference hall for statutory board meetings, two multi purpose halls, one indoor auditorium, two out door auditoriums, Botany and Zoology museums, one research cum incubation centre, one complete separate block for examination cell to conduct autonomous examinations are available. Three one storied building is exclusively earmarked for skill development courses and extension activities in which beauty care centre, food technology lab, fashion designing centre are available. Separate room for IQAC, NSS, Placement Cell, Physical education Room, Individual cubicles for Teaching Staff are available in their respective blocks. Two administrative offices, Principal chamber and Secretary & Correspondent cum Vice Principal room. Three staircases and a ramp to connect all the buildings are available. All the Science labs are equipped with latest equipments. ICT facility is provided to all the faculty members. Sufficient numbers of LCDs, Printers, scanners and other accessories are provided in all computer labs, Library and reprographic centre. Separate room with latest machine is arranged for printing and binding works. Reprographic centre is available with latest Xerox machines and other required equipment. The APSSDC Lab for skill development is equipped with 30 LapTops and 30 tabs and other ICT equipment. Total 326 systems are available in the campus in which language lab has 30 systems. Commerce lab has 44 systems, digital library is provided with 15 latest systems, the Central library has all facilities. Students have direct open access to the books, periodicals and journals. Library automation is provided with TLSS integrated software which gives access to OPAC, circulation, gate register, Desk Top publishing and ID printing and colour photocopying, binding and lamination facilities are also provided. Digital library provides free internet browsing facility. Annual membership for INFLIBNET – NLIST is paid to get access to e- resources and open access resources like e-journals, e-dictionaries, e-books, e-encyclopaedias, e-thesis, e-rare books are also available in the library. The digital library provides access to NDL, Swayam –NPTEL, MOOCS, e- PG pathasala, Spoken tutorials, IIT Mumbai on line courses etc., Zoology and Botany museums. Research centre cum incubation centre to undertake research activities and to small start up programmes. The science laboratories are equipped with equipments like Bottle fermentation system, Bomb calorimeter, HPLC system, digital calorimeter, UV transilluminator, Laninar Air Flow cabinet, Centrifuge, ultrasonic Interferometre, column gas chromatograph, IR spectro photo meter to have experimental learning.

A part from these teaching learning facilities the college has provided 125 KVA generator . Solar system, RO system and coolers , STD, Bank branch , day care centre, Common room, visitors hall, canteen, Six Stationed Multy Gym, Electronic Gym, hostel with all facilities are also made available to the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college has adequate facilities for sports, games and for cultural activities. One and a half acre is allotted for play ground in college campus for out door games and sports events. The following courts are available for outdoor games in the campus.

S.No	Specification	Year of Establishment	Size	Use
1	Volley Ball	1988	9mts Width X 18mts Length	100
2	Kabaddi	1988	8mts Width X 12mts Length	200
3	Kho- Kho	1988	16mts Width X 27mts Length	200
4	Shuttle Courts-2	1988	20 Feet X 44 Feet	150
5	Tennikoit	1988	5.5mts Width X 12.2mts Length	200
6	Throw Ball	1988	12.2mts Width X 18.3mts Length	200
7	Ball Badminton	1988	12mts Width X 24mts Length	100
8	Basket Ball	2003	15.2mts Width X 28.7mts Length	100
9	Hand Ball	2016	20mts Width X 40mts Length	100

Table Tennis, weight lifting set, Long Jump Pit, High Jump bed rods, Adequate First aid facilities are available.

A well qualified Physical Director and trained coaches for Volley Ball & Tennikoit,   Basket Ball, Tennis, Hand ball, Kho-Kho, kabadi, Atheletics are available to train the students. Special coaching camps are arranged in the campus to train the students to develop skills in various sports and games. Special sports dress is provided to all the students participating in the sports and games at Collegiate,   District, State, University and National level. Supplementary food items are also provided to the players. Two well equipped gym centres are available in the campus. The physical education department conducts yoga and karate training courses to develop physical fitness and mental stability among the students. A certificate course in Yoga is conducted. V.S. University Inter Collegiate Women Tournaments are also hosted by the college.

Facilities for cultural activities:

The college has two indoor multi purpose halls to conduct cultural events. The halls are provided with stage, LCD projectors, audio & video facilities, lights and effective sound systems. Dance teacher and a choreographer are engaged to give professional touch to students performances. Regular coaching is given to students to perform programmes at district and state level. Students are trained in magician activity also to perform magic shows. Students are encouraged to participate in youth festivals at Inter collegiate and the university level. Fresher's day, fare well functions are celebrated, traditional functions like Ugadi, Sankranthi, Holi and suppose Christmas are also celebrated in the campus to promote leadership and organizational skills and to develop communal harmony, cultural and social values. Two out door

auditoriums are available to conduct annual day and cultural day celebrations at large level. A.P. SETNEL is encouraging the students by giving opportunities to participate in all cultural events at regional, district and state level and also to visit places of cultural and historical importance with free of cost. One week tour programme is being arranged by the SETNEL every year through which students are given opportunity to mingle with other students and also exchange their views and exhibit their talents.

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 38.1

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Any additional information	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 5.11

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.28	4.68	7.01	5.36	6.34

File Description	Document
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library is automated with integrated library management system (ILMS) with TLSS (Total Library Software system) developed by total IT software solutions private Limited, New Delhi, during the academic year 2014-2015. This software provides various parameters. Through that parameters books entry and membership entry is being done. Once entry is given, automatically barcode will be generated both for books and members. With this barcode library transactions are being done through circulation module. Individual member transaction and reports are also generates. For overall maintenance of software this academic year we have gone through AMC (Annual Maintenance Contract).

- Name of ILMS Software   :   TLSS
- Nature of Automation (Fully or partially)   :   Fully
- Version   :   4.1.0.0.
- Year of Automation   :   2014-2015 academic year

The library has 44,835 books, 50 journals and 70 periodicals. The ILMS software includes the modules for Bibliographic compilation, circulation management, report generation modules, customization of digital library, systematic mapping of internet learning e-resources, public access catalogue system, library gate entry management system and library users statistic modules.

The facility of open access system is also provided in the library through this the user can easily identified the required book instantly. Through this OPAC system books can be searched in terms of title, subject, publisher, author, accession number etc.   The required reports can also be generated using the software. Thesis and dissertation reports and MRPS reports, book issue and return reports can also be generated using OPAC software.   Issue of books, renewals and return of books are done in computerized management.

The digital library has the access to e-journals through INFLIBNET-N-LIST 6000+ and 31,35,000 + e-books and also the open access resources like e-books – 18 websites; e-journlas-29 websites; e-thesis-6 websites; e-dictionaries - 16 URLs ; e-encyclopedias-38 links ; e-video lectures – 8 ; Online courses -12 websites ; e-newspapers – Telugu- 8, English -13 ; e-references – like rarebook.com. E-manuscripts etc; subject e-journals and e-books URL is also available. Individual login /passwords given to users for accession UGC INFLIBNET/N-List resources

File Description	Document
Any additional information	View Document
link for additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

The college library has collection of rare book, special reports and knowledge resources for library enrichment. The college library takes care to preserve these valuable resources. Library collects these resources through donations.

Rare Books : 1140 number of rare books are available in the library for ready reference. The rare books collection includes Adharva Veda Bashyam- 8 volumes, Upanishad Kalpataruvu – 2 volumes, Rigveda Samhita and Sama Veda Samhita, Koutilya Arthasasthra, Emperor Asoka, Sources of Indian Tradition, Culture and Heritage of India, Indian Constitution, Ancient History and Civilization, sacred books, books on ethics, encyclopaedia history of Indian religion and society, encyclopedia Britanica in 32 volumes, books on Indian constitution and philosophical books of Giddu Krishna Murthy, a great philosophical writer. Collections in Philosophy, Psychology, Sociology, old literature and religion are available. Various rare books, like Rare book society of Indian website and rare book room website are made available through online access to the students. 400 number of rare books can be access by the faculty and the students through web link given in the College website and in the Library.

Special reports and other knowledge resources :

The library collect and preserve special reports like

• Important Study Projects

• Ph.D. & M.Phil dissertations

• Peer reviewed journals

• previous years Handbooks & Calendars of the college

• Publications of Staff

• Government G.O.s & Proceedings of Education Depts.

• IQAC News letters

 Knowledge Resources like:

• Various seminars, workshops, and Conference proceedings

• Minor Research Projects

• Literary and Linguistic Journals

• Year books

• Science & Innovation Photo albums

• Religion and Ethical Values

Women in Society collage art cards reflecting all women issues are preserved. The Library is taking necessary steps to upkeep these old resources for future generation.

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

4.2.3 Does the institution have the following

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.47

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.41	4.65	3.03	2.33	2.95

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 12.02

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 158

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The existing IT facilities in the college are regularly reviewed and technological up gradation is made by purchasing the latest hardware and software. All the faculty and administrative departments are provided with ICT facility to improve the efficiency of their functioning.

Various rare books like Rare book society of India website and Rare book room website are made

available through online access to the students 400 number of rare books can be access by the students through web link given in the college website and in library.

The following IT facilities are available in the campus.

• Seven labs with computer systems, laptops, tablets, printers and scanners are available.

• Total 328 systems are available in the campus in which 68 are allotted to the faculty in all departments, office and controller of examination cell. The remaining are in the labs and library. All together 16 LCD Projectors, 36 printers, 7 Xerox and Scanners are available.

The college frequently updates the IT facilities as per the requirements of the institution.

The following are the IT updates during the last five years i.e. 2014-15 to 2018-19.

• The old versions like dual course systems were updated to core 2 DUO in 2015-16 they were again updated to i3 processor 3rd generation system in 2016-17. Then again it is updated to i3th processor 5th generation in 2017-2018.

Teaching Learning methods are improved by enhancing ICT facility in the campus. Created two Smart class room facility in 2015-16. Three virtual class rooms, one digital class room and one RUSA lab with all IT facilities were created during 2018-19.

LCD projectors are added year after year in 2014-15 only 6 LCD projects were there. In 2018-19 they are increased to 16. The APSSDC has established one skill development lab during the year 2016 -17 with 30 laptops, 30 Tablets and all other required IT equipments. The MHRD department under RUSA scheme established three virtual class rooms, one digital class room, one RUSA lab with all necessary IT equipment. One separate Server room is provided to connect all the computer labs. The Internet Band width is increased year by year. During 2014-15 it was only 10 MBPS, has been increased to 20 MBPS in 2015-16, 40 MBPS in 2016-17, 50 MBPS in 2017-18, and now it is increased to 1600 GBPS per month. Total campus is made Wi-Fi connected with 10 Wi-Fi routers. LAN facility is available in all labs, library, office and in examination cell. Two smart class rooms 16 ICT enabled class rooms are upgraded with all IT facilities. One hall is allocated for MANA TV programmes, Two TVS are there to telecast educational programmes. YouTube lessons and power point presentations by staff and students are encouraged. Spoken tutorials on line courses by IIT- Mumbai facility is also extended to students for developing entrepreneurial skills among them. The examination section and office is automated with software are developed by Vibha solutions, Vijayawada. aLatest versions of soft ware procured for library and computer labs.

File Description	Document
Any additional information	[View Document](#)
link for additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 4.84

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

Response: ?50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Any additional information	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 75.84

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
98.93	50.98	98.67	82.27	73.95

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a systematic procedure for maintaining and utilizing all physical and academic facilities. The Vice President, Secretary & Correspondent and Principal are responsible for procuring the necessary physical, academic and support facilities. The college has constituted various committees to look after the construction, renovation, improvements and maintenance of physical facilities and procuring laboratory equipments, library books, ICT facilities, furniture and sports equipment. The building committee looks after the construction, renovation and maintenance of buildings. The purchase committee will call for quotations and place orders for different items. The Finance committee allots budget for all purchases and maintenance. All the committees take care of their respective works.

The management appointed one part time civil engineer to look after the construction work in the college. He is responsible for preparing the Sketch plans for the proposed construction of the buildings. On the request and proposal of the building committee, he will prepare the blue prints of all buildings to be constructed in the campus and submit the same for municipal approval. He will help the management and the principal in submitting the plans to the UGC for approval. The properly Constituted building committee under each plan period will look after the construction work in the campus. The engineer will supervise all the construction works and submit the work done report to the funding agencies from time to time to release further grants. He is responsible for execution and completion of all building works and submit the completion certificate for release of further grants. He will also take-up all renovations and repairs and upkeep of all buildings, white washing and painting the buildings whenever necessary

   To improve the physical ambience in the campus the following initiatives are taken:

• All the HODs in charge of science Departments will submit their indent for purchase of equipment glassware and chemicals to the principal in the beginning of the academic yeas will place the indent before the finance committee to allot the budget under science fee fund from special fee fund account and also allot budget for procurement of equipment from autonomous grads and other UGC plan grants and special grants. The HODs will invite quotations, approve quotations and place orders and they are responsible for getting stock they will pass the bill for payment after verifying the received stock . Annual Stock verification will be done in all laboratories. As per the Stock verification report, the necessary repairs and upkeeps will be done.

• The full time plumber appointed by the management will maintain all plumbing works, repairs and up keeping all water works, motors, pipelines, sanitary fittings, drainage and rain water harvesting.

• The college has different committees in which staff members both teaching and non-teaching are there to look after the maintenance and repairs of infrastructure. The record assistants will enter all the stock in the stock registers and will maintain the stock register and the issue register.

• The principal allots budget to the library to procure library books and journals every year, on the recommendations of the finance committee. The librarian invites proposals from all the HODs to procure books and place orders for supply of new books. All the books purchased will be entered into the stock register. The regular maintenance of the library will be managed by the librarian and the library assistants. The Automated gate register will monitor the daily visit of the library. The books in the library are classified and bar coded by using library management software. The library also provides remote access to all the users for accessing online resources. The library has complete IT facility and also reprography binding and printing facility. The total campus has Wi-Fi connection including the library and digital library. The library has an advisory committee to monitor the activities of the library. Every year the old and torned books are sent to book binding section in the library. The librarian will allot the book binding works to the interesting students. A certificate course in reprography and book binding is being run by the college. The trained students in the said course will do the binding works in the library and they will be paid for the work done by them under 'Earn while you learn' scheme.

• The college has adequate play filed with all courts for outdoor and indoor games.

• The Physical director will give the indent for purchase of sports equipment as and when required. The Principal will allot the necessary funds with the approval of the finance committee. The Physical Director will procure the equipment by following all the procedures. The stock will be enter in the stock register and after passing the bill the payment will be done. The play field, two Gyms, and sports equipment are well maintained by the physical director and the games assistants. Budget is allocated for conducting all sports and games and conducting annual sports day.

• AMC is taken to maintain the ICT equipment and software.

• Apart from daily cleaning of all class rooms, labs, Administrative, academic areas and common areas by the class IV employees, campus cleaning programme by involving all the staff and students is taken up on third Saturday of every month.

• Appointed a full time electrician who takes care of all electrical repairs and daily maintenance by replacing fans and bulbs in the hostel. Will maintain the generators available in the campus.

File Description	Document
Any additional information	View Document
link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 65.21

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
863	835	727	670	691

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

    1.**Guidance for competitive examinations**
    2.**Career Counselling**
    3.**Soft skill development**
    4.**Remedial coaching**
    5.**Language lab**
    6.**Bridge courses**
    7.**Yoga and Meditation**
    8.**Personal Counselling**

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document]()
Any additional information	[View Document]()
Link to Institutional website	[View Document]()

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 6.9

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
80	75	70	82	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document]()
Any additional information	[View Document]()

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 27.35

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
95	76	66	101	77

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 29.76

5.2.2.1 Number of outgoing students progressing to higher education

Response: 100

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	1	1

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	1	1

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has an effective students union which is nominated by the staff council, as there is no direct students elections in the district. Taking into consideration the merits talents and discipline of the students on the data given by the staff council, the nomination for students union will be done.   The composition of students union will be the president, vice president, secretary, joint secretary and all class representatives. The presidents and secretaries are nominated separately for UG and PG. The class representatives are nominated by the respective mentors . The students union committee meets as and when they want. The

class representatives collect the necessities, demands and identify the problems individually and they are placed in the union council meetings. The committee consolidate the data and it will be given to the faculty in charge of union committee. The data given by the students union is placed before the principal and management for taking necessary action.

All activities and competitions organizing all functions of national and cultural importance and also the annual sports meet, cultural day and college annual day celebrations will be planned as per the union committee representation.

The college has the following academic and administrative bodies which have student representatives.

• IQAC: Planning and execution of all academic and non-academic activities .

• Students union: Conducting Union meetings to chalk out all programmes.

• Literary Committee : Conducting all types of literary activities, competitions, selection and sending students to participate in inter collegiate competitions at regional and state level.

• Cultural committee : Will plan and organize all cultural meets and festivals and conduct various competitions and also select the teams to participate at inter collegiate, regional, district and at state level.

• **Finance Committee** : Extend their suggestions for allotment of budget for all activities

• **Games Committee** : Will plan all inter and intra games and sports and organizing sports and games meets and celebrating annual sports meet in the college. Will select the students to participate in competitions at inter collegiate, inter university, state and national level.

• **Examination Committee** : Will assist the Examination cell in planning all the internal and external examinations.

• **Welfare Committee** : Will undertake welfare activities for all students.

• **Library Advisory Committee** : Students members will be given due representation while purchasing of reference books and subscriptions of journals and improvements to be taken in the library .

• **Discipline Committee** : Will help in maintaining proper discipline in the college campus and hostel.

• **Anti Ragging Committee** : Will create awareness on anti ragging by arranging programmes and speeches involving various personalities and officials.

• **Student Grievance and Redressel Cell** : Will conduct periodical meetings to identify the grievances of the students and take action in redressing the grievances.

• **Women Empowerment Cell**: Will take care of all women issues conducts various programmes to empower the women community.

• Research Committee:

Will extend help in organizing seminars, workshops and other academic activities.

File Description	Document
Link for Aditional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 32.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
34	29	34	41	23

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College has a registered Alumni Association and is functional. The association is formed to build link between Alumni and the alma mater. The association with selfless motto is working for all growth and development of the college where they have studied. All the outgoing students in UG and PG programmes are enrolled into the association as members at the time of learning the institution by paying a minimum membership fee of Rs.50/- / Rs.100/-.

- Many of our Alumni are well placed in software industries, reputed educational institutions, Govt. offices and in private sectors. Many girl students have become entrepreneurs and doing their own business.
- The Alumni make considerable contribution for the development of the institution.
- The association meets periodically to chalk out their programmes.
- The Alumni conducts various activities to develop personal and professional skills among the

students.

- They conduct various competitions to encourage and bring out the inherent talents of the students and distribute prizes.
- They conduct exchange programmes.
- Notable Alumni are invited as resource persons for seminars and workshops to share their experiences and to motivate the students.
- The Alumnae who are entrepreneurs in running beauty care centers, boutiques, fashion designating are encouraging our students to become entrepreneurs in their own field of interest. Running the beauty care centre and the fashion designing centre in the college all well supported by our Alumni .
- The Alumni who are home makers are enlightened our students in various home activities like making various types of pickle making by utilizing our food technology laboratory.
- The Alumni also helping the NSS units of our college to identify the villages to adopt to conduct various activities during special camps.
- The Alumni who are selected in various govt. organizations will visit the college and enlighten the students on various Govt. policies and opportunities.
- The Alumni who are selected in police dept. and other public organizations will also guide the students.

File Description	Document
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

File Description	Document
Report of the event	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance of the institution is reflective of an effective leadership in tune with the Vision and Mission of the institution. The main vision of the institution is to empower women by uplifting them socially and financially. The mission of the institution is to develop and improve vocational and employment related knowledge and to groom leadership skills among the young women.

The college has constituted managing committee which is the highest body to ensure the organization's management. The Managing Committee ensures proper maintenance of the Institution through their guidance. The Committee has constituted all Statutory bodies and Non – Statutory bodies for proper governance. Meetings of all statutory bodies are held as per the UGC norms. As this is an Autonomous college external experts and University Nominees represent the statutory bodies like Academic Council, Board of Studies and Finance Committee. Major academic decisions of the college are taken in staff council meetings headed by the Principal. Administrative decisions are taken in the college Management Meetings headed by the President or Vice President of the Managing Committee of the Institution. Constant instigation is given by the leaders of the committees to ensure proper functioning of the institution. The IQAC of the college plays important role in promoting organizational development at all levels. All the committees, the Principal, Teaching and administrative staff will work together with commitment and dedication under the leadership of the managing committee to achieve the vision and mission of the institution. The HODs plays leadership role in leading the departments and taking all decisions for the development of the department. Promoting leadership among women is our vision and mission. Hence academic and non academic activities are planned to develop leadership and entrepreneurial skills among the students.

The college which was started with only few UG programmes in 1981, has reached its high level of Excellence due to the dedicated team work of teaching and non-teaching staff, commitment of the management and the discipline of the students.

Under the visionary, dynamic and socially committed leadership of the management, the college has made astonishing strides in the field of education during a span of 38 years, started many PG courses including MCA & MBA, obtained Autonomous status, CPE status from UGC and NAAC A Grade with 3.31 CGPA in 3rd cycle, made substantial progress in infrastructure facilities, with the financial assistance from UGC CPE Funds, Autonomous grants and RUSA Grants. Started number of skill oriented courses to achieve women empowerment. The college is nurturing every potentiality in the academic field by adopting innovative ideas and implementing new technologies under the able guidance of the Management.

The following are some of the activities groom the leadership at various levels.

• Faculty are motivated to attend orientation and refresher courses.

• Development programmes organized by IQAC.

• Assigning additional responsibilities to faculty.

• Organising co-curricular and extracurricular activities.

• Activities conducted by College union and its allied associations.

• Participation in NSS and society outreach programs.

• Organising Personality development programs.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The college always promote the culture of decentralization and participative management to ensure transparency both in academic and administration. The college staff council comprising all heads of the departments and the controller of examinations headed by the Principal conducts periodical meetings. After the deliberate discussions in each and every matter, decisions are taken in the best interest of the institution.

   The Heads of the departments conduct periodical meetings with the faculty members of their concern departments and their suggestions are carried to the council through which every faculty member takes part in the academic and administrative matters of the college. Teachers participation in statutory bodies like Governing Body, Academic Council, Finance Committee and all Board of studies of the concern departments promote the culture of decentralization and participative management. Students are the College has formed ----- Committees in with Teaching and Non-Teaching Staff and Students are included. Encouraged to participate in various committee meetings and extend their suggestions and views for all development activities. In this participative management all the stake holders take part through different committees to make policies, formulate plans and make decisions with regard to administrative and academic, co-curricular and extracurricular activities of the institution.

          Case Study: Introduction of new programmes and Courses:
The APSCHE announced new programs which are very much valuable in the job market and sent information to all colleges to start certain honours courses at UG level. Basing on the announcement of APSCHE. The following new programmes are introduced during last four years at UG level. The IQAC has obtained feedback from teachers, Out going students, Parents, Academic peers, Industrialists and Alumni. On Curriculum development and implementation. On the analysis of the IQAC on feedback on Curriculum during the year 2016-2017. The IQAC found the necessity of implementing the suggestions of all stack holders in starting new programs at UG level the college initiated to start new courses and conducted BOS meetings. The resolutions passed by the BOS are kept in academic council meeting for its

recommendations.   On the recommendations of the statutory bodies and with the permission of the management committee the principal has sent proposal to start new UG programs to APSCHE for granting permission to start the new programs. The APSCHE has permitted this college to start 3 new honours courses.

Sl. No.	Name of the Programme	Year of Starting	
1	B.Sc COMPUTER HONORS	2016-17	
2	B.A (Telugu Honors)	2017-18	
3	B.Sc MATHS HONOURS	2017-18	
4	B.Sc FOOD TECHNOLOGY & MANAGEMENT	2017-18	

File Description	Document	
Any additional information	[View Document](#)	
Link for Additional Information	[View Document](#)	

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The perspective plan is being prepared once in every five years as vision document. The views and suggestions expressed by the Staff council, IQAC, Governing Body, Academic Council, BOS for all departments are taken in to consideration while preparing the strategic plan of the institution. Feedback from academic peers, students, employees, Alumni will also be considered. The annual academic audit reports, recommendations of the NAAC Peer team committee are implemented while preparing the plans. With all HODs, University nominees, subject experts, academic peers and students. Suggests for innovative teaching and learning methods, suggests to start new programs and courses and also suggests panel of examiners.

The perspective plan of the college was prepared for five years i.e. 2015-2020 during the 3rd cycle of NAAC accreditation. After the 3rd accreditation, the college succeeded in implementing the plan in to action with regard to starting of new programs, new courses which have skill development, employability and value education development of curriculum for the new programs and courses. Teaching and learning process are reviewed basing on the report submitted by the academic administrative audit conducted by the academic peers appointed by the CCE AP State. Initiated number of reforms on the examination procedures and process of conducting CIA and SEE. Created more facilities in the research centre. Under taken number of society out reach programs. The major activity successfully implemented based on the strategic plan is ' Examination reforms'. After detailed   deliberations in various statutory bodies and on the recommendations and approval of the said bodies the following examination reforms were under taken and implemented by the Controller of examinations.

• CBCS was introduced from the academic year 2015-16.

• Decided to conduct practical examinations for all science courses, semester wise instead of year wise.

• Introduced grade sheet indicating credits of the course.

• Examination pattern for CIA and SEE ratio is changed from 30:70 to 40:60 from 2017-18.

• Objective test for each course (Except foundation course) is implemented.

• Introduced OMR sheet for one foundation course.

• Separate provisional and consolidated marks memo is issued to the students from the academic year 2017-18 mentioning the CGPA and Grade letter.

• Passing in CIA is made compulsory from the academic year 2019-20.

• Exemptions are given to students who participate in district, State, National level events in appearing CIA examinations.

• Separate CIA examination will be conducted to the exempted students.

• Positive impact on the examination reforms.

• Students enjoyed the benefit of CBCS system trained in using OMR sheets and attending competitive entrance examinations got the opportunity of gaining more knowledge. Benefited in getting the marks memo on time and avoiding delay in issue of provisional certificate from the affiliating university.

The perspective plan of the college prepared for next five years i.e. from 2020-2025 to achieve the goals, objectives, vision and mission of the institution. The deployment documents are uploaded in the college website.

File Description	Document
Link for Additional Information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Duvvuru Ramanamma Women's College is an Aided Autonomous Institution run by Duvvuru Ramanamma Society for Women and Child Welfare, a registered Society under the Society act of 15.3.1982 headed by the President with 14 members committee including Vice President, Secretary & Correspondent and Treasurer which looks after the total administration of the institution. The policies, rules and regulations framed by the Society are strictly followed in nominating and appointing managing

committee members. The committee looks after the welfare of the institution in every aspect. The committee meets once in three months to monitor the development activities of the institution and guide the Principal in all academic and administrative matters.   The Managing committee constitutes all statutory bodies and nominate the members from the Managing Committee as per the UGC rules. The college has a well structured Governing Body which is the highest body to approve all academic and administrative issues of the Institution. The body compresses members nominated by A.P. State Govt., parent university , UGC, managing committee members, industrial experts, senior faculty members and the Principal as ex-officio member. The Chair Person of the Governing Body will be the President of the Managing Committee. The Committee functions as per the directions of the UGC guidelines and the university norms. Academic council is constituted with all HODs, outside experts in various fields, State Govt. nominee and three university nominees. The Committee works as per the UGC norms in implementing all decisions of the governing Body headed by the Principal. Board of Studies for all departments are formed with all HODs, University nominees, subject experts, academic peers and students which takes care about framing the curriculum and syllabus for various courses. Suggests for innovative teaching and learning methods, suggests to start new programs and courses and also suggests panel of examiners.

The finance committee prepares the budget and submit the Income Expenditure statement and the Utilization Certificates and also the annual statement of accounts to UGC and other funding agencies and also to the managing committee and to the Governing Body. Principal plays important role in executing all the decisions of the statutory and non statutory bodies.

The service rules, procedures, recruitment, promotional policies framed by the State Govt. are strictly followed by the Management with regard to the aided posts. In respect of self finance courses the managing committee sanctions the posts as per the work load in the concern department.   Recruitment will be through properly constituted selection committee including the University Nominee. Various other Non statutory committees including Grievance and Redressel headed by the Principal will function under the guidance of IQAC and the rules and regulations framed for each committee.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: Any 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has various statutory and non statutory bodies/ cells/committees for smooth functioning of the institution. The committees have been constituted as per the UGC and University regulations. The resolutions passed and the minutes of the meeting and the status of implementation of the resolutions are circulated, intimated to the concerned bodies before commencement of next meeting. The decisions taken in BOS Meetings with regard to the introduction of new programmes of study, changes in existing syllabus, revision of syllabus, changes in question paper pattern and list of panel of examiners are placed before the academic council and the Governing Body for its approval. The decisions taken in the Academic Council Meetings with regard to introduction of new programmes, new courses, examination pattern, evaluation methods, conduct of examinations, Conducting various co-curricular and extra curricular activities, change in allotment of marks for Internal and External Examinations, Fixing up of eligibility for pass in CIA and SEE will be recorded and placed before the Governing Body for its final approval.
One such decision successfully implemented based on the minutes of the Academic Council is :
Introduction of short term skill oriented courses The college has considered the request of the students and the suggestions given by the Industrial Experts and External members in BOS to introduce short term skill oriented courses for better employability in various fields.

Accordingly the college established APSSDC Lab and started Skill Development Courses. The APSSDC sponsored the courses and supplied 30 Laptops and 3o Tabs and all other ICT equipment and a lab exclusively for skill development courses. The courses worth about 35 lakhs are monitored by the Andhra Pradesh State Skill Development Corporation. Mentors to run the courses are also from the APSSDC. Online examination will be conducted by the APSSDC and the certificates were also issued by the AP State govt., which are very much valuable in job market. Tally with GST, Python online skill development courses were already completed. At present the APSSDC is running Amazon web services online courses. The APSSDC also agreed to run skill development courses in beauty care and health maintenance, Fashion designing, Food technology and Yoga and Meditation from the academic year 2019-20. MOU's has been taken run skill oriented courses from different organizations. Diploma in

reprography and book binding is being run with the help of SVS printing and Binding works. Certificate course in beauty course is run by ' Soundarya beauty parlel, Tailoring and Embroidery course is sponsored by APSSDC. Diploma course in social work is being run by NGO Lakshmi priya. Certificate course Yoga and meditation is run by Heartfulness (HFN) organization of A.P.Govt.

Various online courses are also kept available to the students. The college has registered with IIT, Mumbai for extending the benefit of spoken tutorials as per the interest and choice of the students, extra credits for these courses will also be given to the students which are very much beneficial to the students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution has taken various effective welfare measures for teaching and non teaching staff. The following are the various steps for the professional development of the teaching and non teaching staff. Faculty members with only PG Degree are encouraged to register for Ph.D 5 members were registered for Ph.D and 5 were awarded Ph.D and 2 members completed M.Tech during last five years. The management also encourages all cadres of non-teaching staff to improve their qualifications for departmental promotions. Research centre with all facilities is provided to the staff for pursuing research. Free wi-fi and free reprographic facilities are extend to teaching staff and administrative staff.

• Every year teachers are encouraged to attend Orientation programmes, Refresher Courses conducted by various Universities for upgrading their skills and knowledge. The college provides on duty leave TA, DA and other support.

• The Teaching staff are encouraged to attend Seminars, Workshops and Conferences at National and International levels both for Professional development and for Networking with their counter parts in other institutions. Budget allocation for this purpose is made under Autonomous grant by the Finance Committee.

• All the departments are financially supported to conduct National Seminars and Workshops in their respective subjects with UGC CPE and Autonomous grants.

• All UGC schemes and plans are made available to the staff to enhance their professional development.

• Training and Exposure is extended to the faculty to use the enhanced e-resources in the library and in the

college.

• Professional development programmes and IT skills upgradation programmes are conducted to the Non teaching staff to enhance their personal and computer skills for better management of the office work.

• Study leave for Faculty for pursuing Research and encouraged to publish papers.

• Training is given to office staff for using college management software.

• Day care centre is housed at campus for children of staff and students and working mothers.

• Free lodging facility is extended to the Faculty members in the attached hostel

• Maternity leave

• The Management encourages the teaching and non teaching staff who have completed 25 years of service by awarding them with cash prize and felicitating them during the college Annual Day celebrations.

• Management also encourages the Teaching and Non teaching staff those who are utilizing minimum C.Ls. in a year by awarding them with cash prizes.

• Eminent Retired Faculty are offered positions and re-appointed in certain departments and also invited as guest lecturers.

• Periodical pay revision is done for the faculty appointed by the Management under self financed stream.

• Staff are provided with peaceful work atmosphere, adequate facilities and smooth employee – employer relationship.

• Separate electronic Gym is provided for staff members.

The faculty members who receives awards are recognitions from various Govt. and non Govt. bodies are felicitated by the management with a letter of appreciation.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

Response: 14.53

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	7	11	6	6

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document]
Any additional information	[View Document]

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	1

File Description	Document
Reports of Academic Staff College or similar centers	[View Document]
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document]
Any additional information	[View Document]

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 5.46

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	4	4	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college has performance appraisal system for Teaching and Non teaching staff. Regular evaluation of the performance of employees is done by the management to recognize their efficiency sincerity and commitment towards their work. There are different parameters to assess the performance of the Teaching and Non teaching staff. For Teaching staff Annual Self Assessment for performance based appraisal system is followed. The Academic Performance Indicators (API) score is based on Teaching Learning and Evaluation, co-curricular and extra curricular and research publications and academic contributions. For Non teaching, performance is assessed on punctuality, efficiency and commitment towards the assigned work. Feedback on teachers are done by the students through IQAC. The feedback collected will be analyzed by the IQAC. Basing on the performance of the teachers appropriate action will be initiated by the Principal and the Management. Performance Appraisal is taken for the teachers who are due for higher grade promotion under CAS will be done by the properly constituted screening committee appointed by the CCE, AP State. At present the Annual Academic Audit Team appointed by the CCE, AP State are doing performance appraisal individually for all faculty members. While doing the performance appraisal the team will consider all aspects and developments of individual teacher in their respective departments. Based on this performance appraisal scores will be given to individual teachers. The Secretary & Correspondent will analyze the performance of the teacher individually immediately after the SEE results are published. Appropriate guidance will be given through the Principal to the teachers where the percentage of results is low and necessary action will be initiated to improve the results. performance appraisal of the faculty is also done by the management on the performance of the faculty in organizing workshops, seminars, research publications, introducing innovation in teaching and learning, acquiring extra qualification, awards and recognitions received. Maintaining cordial relationship with colleagues and non-teaching staff. This performance appraisal enables the management to know the knowledge, attitude skill and the talents of faculty and to take decisions in giving promotions and selecting them to be members in statutory bodies and in giving them additional responsibilities with regard to academic and administrative activities. Staff members who update their knowledge and skills will be given due recognition by the management. This will also help the faculty to identify their strength and weaknesses and to recognize their own level of knowledge. This will help them to rectify and modify their way of teaching and participation in co-curricular and extra-curricular activities.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college takes utmost care in utilizing the funds and grants released by Govt. and the UGC. The ATG released by the Govt. will be directly credited into individual staff accounts. The scholarship amounts sanctioned to the students will also be credited to the individual students accounts.The college conducts Internal and External Audit regularly. Annual Internal Audit of the books of the accounts of the college, hostel and society is being done by the Internal Auditor appointed by the Management.

• Chartered Accountants nominated by the General Body conduct Internal Audit regularly and the deficiencies pointed out are rectified immediately.

• Annual Budget from Autonomous grant will be allocated by the Finance Committee for conducting Academic and Administrative activities. At the end of every financial year the Income and Expenditure and the Utilization will be audited by the External Auditor and the audited Utilization Certificate and the statements are sent to the UGC regularly.

• All the UGC grants are also audited by Internal and external Auditors and the Utilization Certificates are sent to the UGC. Auditors from the office of the Commissioner of Collegiate Education, audit the special fee fund, fee reimbursement received from the Govt. and the scholarship accounts as and when the CCE appoints Audit Team.

• Accountant General (AG) will conduct Audit once in a while as and when appointed by the Govt.

• Every year Financial Statements are sent to CCE AP state at the end of financial year for verification.

The tuition fee reimbursement and the scholarship (RTF and MTF) sanctioned by the Govt. will be audited by the internal auditor and also the external auditors appointed by the CCE. At present in AP State, fee reimbursement Scheme is extended to all UG and PG Courses and AICTE Management courses including self finance courses. 90% of the students from this institution are covered under fee reimbursement scheme from Govt.. Hence all the fee reimbursement received from the Govt. is being audited by internal and external auditors including the self finance course fee. The College utilized all the UGC, CPE funds and autonomous grants and the plan grants sanctioned during last five years. Audited income and Expenditure statements and Audited utilization certificates are sent to the UGC from time to time.

   The Internal and External Audits provide better financial management to the Institution.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.95

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.19	0.19	0.19	0.19	0.19

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution has specified strategies for mobilization of funds and their utilization. As this is an aided institution all the salaries of aided teaching and non teaching staff paid by the Govt. of A.P. through ATG (Advance Teaching Grants). The following are the main sources of the funds.

• Fee reimbursement from the Social Welfare Department of Govt. of A.P. for all eligible students.

• Autonomous Grants from UGC

• Plan Grants and Block Grants from UGC

• UGC CPE Funds

• RUSA grants from MHRD for creating infrastructure facilities

• Endowments and scholarships instituted by Philanthropic persons

Fee reimbursement from Social Welfare Department will be approximately Rs.1 crore 22 lakhs per year

depending upon the student strength of the particular year. The College has received a total amount of Rs. 61 lakhs as Autonomous grants for the last five years i.e from 2014-15 to 2018-19.During XII plan the college received Rs.18,27,000 as plan grants and special grants Rs.89 lakhs as UGC CPE II Phase Grants and Rs.1 Crore as RUSA Grants from MHRD.

Utilization Policy

• All tasks related to Finance and accounting are in accordance with the rules and regulations and financial policies framed by the respective authorities.

• Draft Budget is prepared at the end of each financial year taking into consideration the financial requirements of the institution with the approval of the finance committee.

• The RTF (Reimbursement of Tuition fee) received from the Social Welfare are used for payment of salaries to faculty and Non teaching staff appointed by the Management and for general maintenance of the Institution i.e electricity, creating infrastructure facilities etc.

• Special fee and UGC CPE grants are utilized by the Principal as per the budget allotments taking into consideration of recurring and non recurring expenditure.

• The Autonomous Grants are utilized as per the norms of the UGC and budget allotment by the Finance committee, then the grant will be allocated to all the departments based on their requirements.

• The process of procurement of materials will be done by the Purchase Committee by following the procedures of inviting quotations and purchase orders are placed. payments will be done only through online after the delivery of the goods.

• The college applied for Block grants at an estimated value of Rs.15 lakhs per year.

• The college received Rs.1.5 crores under UGC CPE I phase and Rs.80 lakhs in UGC CPE II Phase for Non recurring expenditure.

• The MHRD under RUSA scheme sanctioned Rs.2 crores for Infrastructure development.

• Proper Utilization of all funds and grants are audited by Internal and External Auditors.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has established IQAC after the first accreditation by NAAC in 2004 to plan, execute and review all the curricular, co-curricular and extra curricular activities of the college. After the formation of the IQAC the institution has been guided and executed all activities through IQAC and the AQARs are

being sent to NAAC every year. The IQAC assess and develops quality parameters for the improvement of academic and administrative activities of the institution. The Contributions of IQAC has helped the institution in overall development of the Institution. It helped the institution in getting autonomous status from UGC getting good grades in 2nd and 3rd NAAC accreditations. CPE status twice from UGC. RUSA grants from MHRD. College of Excellence from AP State Govt. and also getting 8th Rank among the colleges in AP state. The IQAC conducts study on internal academic growth of the students. Will continuously review the teaching and learning methodologies. Collects feedback from all stake holders, analyze the performance of the students basing on the report submitted by the mentors. Basing on the feedback obtained by the IQAC, the following are the two significant practices institutionalized as a result of IQAC Initiatives.

1. Participatory learning Methods (PLM).

2. ICT enabled Teaching – Learning.

Participatory learning methods :

Student centric methods increase the internet of the students in learning process and enhance teaching and learning experiences. The IQAC of the college encourages the active participation of all the students in all academic, co-curricular and extra-curricular activities. Through which participatory learning is achieved. The following participatory learning methods are practiced by the students.

• Student exchange programs through group activities like Quiz, Group discussions, preparation of models and Charts collectively.

• Seminars to encourage expression, Communicative skills and to enhance confidence level of the Students.

• Attending guest lectures by eminent subject experts and academic peers.

• Regular visit to library and digital library

• Planning of events, team building and time management.

• Participation in Inter Collegiate curricular and co-curricular activities.

• Participation in Inter University, State level and National levels ports and games tournaments.

• Participation in SETNEL programs at Regional, District and State level.

The above participatory learning will enhance the learning levels of the students and to copup with the latest developments and technology.

ICT enabled Teaching & Learning

Tin the present scenario ICT based knowledge occupies the highest place. Learning through ICT promotes innovative thoughts and presentation skills. The IQAC of the institution has taken initiative in arranging training programs to faculty in using latest ICT tools. Power point presentations are encouraged. Staff are

trained to develop e-content and prepare video lessons by using the media centre. Youtube lessons are encouraged. Effective usage of digital library and INFLIBNET are encouraged. Creating the facility of virtual class rooms and labs and also using smart boards created better exposure of knowledge.

   Thus the IQAC of the institution is contributing significantly for institutionalizing the Quality Assurance strategies and process for over all development of the Institution

File Description	Document
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution reviews its teaching learning process, structures and methodologies and learning outcomes at periodic intervals through IQAC

The IQAC plays an important role in promoting quality in teaching and learning. To improve the learning outcomes of the students.

The IQAC will review the teaching learning process in all statutory bodies and the following methodologies are followed for learning out comes.

• Will review the syllabus covered keep in focus the learning out comes.

• Will adopt outcome based education methods which focus on the knowledge, skills and values which can be attained by the students on completion of their graduation.

• Will be abled to measure the student performances through out comes.

• Through the learning out comes i.e. the program out comes (POS) Program specific outcomes (PSOS) and the course out comes (COS) the students are able to achieve their goals.

• The learning our comes are defined in alignment with Institutional objectives and goals.

• Orientation of the faculty on designing the curriculum which will provide the out comes

The two examples of institutional reviews and implementation of teaching learning reforms facilitated are conducting. 1.Internal academic Audit 2. External academic and Administrative Audit. Internal Academic Audit is conducted by the IQAC to review the teaching learning process, methodologies, and learning outcomes through properly structured feedback. The feedback from the students are obtained on the teacher with regard to subject knowledge, way of teaching, expression, regularity, punctuality, timely completion of syllabus, mentoring, encouraging the students in participating various activities and over all personality development of the students. This feedback is analyzed by the IQAC and the action will be

taken by the Management, Principal and the IQAC. To ensure academic accountability and to strengthen the teaching learning process, the IQAC team visits all the departments, Class rooms, Laboratories and Common facilities to seek innovative ideas from teachers and students and will take a random feedback from them to evaluate the teaching learning process, available facilities and identify the areas need to be improved. The out come of the survey will be submitted to the Principal and to the Management for taking necessary action basing on the random Survey.

Student satisfaction survey is also being done on the questionnaire sent by CCE. Basing on the SSS Report the IQAC reviews the Teaching Learning process, the methodologies followed in evaluation and the learning outcomes. Mapping the course outcomes with the programme specific outcomes and programme out comes are done by the IQAC. The learning outcomes are communicated to all stakeholders and also displayed in the department notice boards and through college website. Students learning outcomes are assessed and evaluated on the basis of their performance in CIA and SEE. Assessment of objectives of the institution is done through placement records of students, their progression to higher education and the satisfaction of the management.

Every year the CCE AP State will appoint academic peers from different colleges and universities to conduct annual academic and administrative audit. The committee verify the syllabus, question paper pattern, the examination and evaluation methods. Physical facilities like laboratories, library, research facilities in the presence of concerned faculty members and students. The Committee also interact with the principal, faculty members and students to identify the strengths and weaknesses of each departments and individual faculty member. The committee also evaluate the feed back collected by the IQAC on teaching learning process. Basing on the format given by the CCE the committee analyse the teaching learning process of the institution and the committee will arrive at individual scoring and also the institutional score. Basing on the institutional score the CCE will rank the institution. The Internal Audit report and the external Audit report will be reviewed by the IQAC and the principal and the recommendations are implemented. Basing on the recommendations the college decided to enhance the facilities in the library, laboratories and the ICT facilities to improve the learning outcomes. All the above methodologies followed at the institutional level had a positive impact on enhancement of quality in teaching learning and evaluation.

File Description	Document
Link for Additional Information	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	01	03	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
Any additional information	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of Institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The college has taken the following post accreditation quality initiatives after the third accreditation during March 2015.
Various quality enhancement initiatives in academic and administrative domains have been successfully implemented during last five years.
• Four New programmes at UG level B.Sc., Mathematics Honors, B.Sc., Computer Science Honors,

B.Sc., Food Technology & Management and B.A. Telugu Honors programmes have been introduced.

• Curriculum design and development has been done based on regional, national and global needs.

• Programme outcomes, programme specific outcomes and course outcomes are placed in BOS and feed back obtained on it are implemented.

• Number of Seminars, Workshops and conferences are conducted at state and national level with UGC CPE and Autonomous grants.

• Introduced number of skill based and value oriented certificate and diploma courses.

• Established APSSDC (Andhra Pradesh State Skill Development Corporation) lab . The APSSDC has supplied IT equipment including Solar facility worth about Rs.35 lakhs to run skill development programmes and also provided mentor for running the programmes. Provided CC Cameras also to check the day to day progress of the programmes. Online examination is being conducted by APSSDC.

The APSSDC also selected this college for running four skill development programmes. 1) Food Technology 2) Yoga and Meditation 3) Beauty Care and wellness 4) Tailoring and Fashion Designing. The college has created the facility of Spoken tutorials of IIT, Mumbai online courses. The college has taken more number of MOUs from different organizations for training and providing placements to our students in various fields. Teachers are encouraged to improve their qualifications to attend workshops, seminars and publish papers and books. After the third cycle of Accreditation by NAAC the college has improved all infrastructure facilities by providing latest equipment to the laboratories, latest editions to library, furniture to class rooms and labs with UGC CPE and Autonomous grants for Rs 148.5 Lakhs. The MHRD under RUSA scheme has sanctioned Rs. 2 crores for construction of buildings, renovation and equipment. Ramp work to connect all the buildings under renovation is in progress. Worth about 40 lakhs Three virtual class rooms, one digital class room and one RUSA Lab has been established with all ICT facilities worth about Rs.60 lakhs.   Extended e-resources ICT facilities and also enhanced the wi-fi connection bandwidth.

Action taken and implementation of recommendations of NAAC Peer
Team visit during March 2015 (3rd cycle)

Sl. No.	Recommendations	Implementation	
1	Choice based credit system to be introduced under autonomy to ensure academic flexibility	With due respect to the recommendations given by the Peer members, the college introduced Choice Based Credit System fro at UG level and from 2018 at PG level for ensuring academic flex	
2	Teacher quality to be enhanced as per norms of the revised UGC guidelines	The institution has taken necessary steps to enhance the teacher by encouraging them to acquire higher qualifications. After t accreditation five teachers were awarded Ph.D., Six teache registered for Ph.D. in which two are about to submit Ph.D teachers completed M.Tech., and one Ph.D., qualified teacher a against one vacancy during 2018.	
3	Focus on Research projects and enrichment of research culture to be given importance	Established Research centre with UGC CPE fund for enhancing culture among the faculty and students. Faculty are encou undertake research work in the centre by utilizing the resource teacher awarded Minor Research Project during 2017. Sixteen published 87 papers in journals and Books. Two in house journ published	
4	Soft Skills training to be effective for better employability of students	While framing the curriculum for UG courses the BOS con recommended to introduce communicative soft skills in the syllab college introduced one paper each in second, third and fourth s	

		of all UG programmes and one paper at M.A. Corporate Tel Semester.
5	Establishment of Women Studies Department	The college has not completely complied with this recommenda separate department for women studies could not be est However the college has collaborated with women studies centre University and Women's University for collaborative activ sending faculty members for orientation programmes and wo The Professors from Padmavathi Mahila University are invited institution to deliver lectures and to participate in women programmes conducted by the institution. A diploma course work for 120 hours is being conducted . An MOU has tak Karunya Charitable Trust to run the course.
6	Introduction of NCC to be given utmost important	The college has initiated to establish NCC wing in the college proposals to the respective authorities . Dr.Ch. Lalitha Kuma Professor in Zoology has been recommended as NCC Officer f college. The Commanding Officer 5 (A) Girls BN has to allot t wing to our college. The establishment of NCC wing at our c under process.
7	Computational linguistics to be introduced for promotion and integration of languages	The college has identified the importance of computational lin Hence two papers are introduced in UGC Innovative Programr Corporate Telugu. The final year students of this programme a projects . The college also introduced a new programme B.A. Honours during the year 2017-18. In this three year degree pro one paper on computational linguistics has been introduced. syllabus is framed in such a way that the techniques of computer are applied to the analysis and synthesis of language and combined with machine translation and natural language processi
8	Add on courses on Yoga and Human consciousness	The college has started Training on Yoga and Meditation with the Heart fullness (HFN) organization sponsored by the Education Govt. of A.P. 500 students staying in the attached hostel we training on Yoga and Meditation for 16 times weekly once. B the training 30 final year students were selected for Certificate C Yoga and Meditation for 60 hours during last two years.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 16

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	3	3	4

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2 Institution shows gender sensitivity in providing facilities such as
a) Safety and Security
b) Counselling
c) Common Room

Response:

The Institution ensures safety and security to the students by providing the following facilities.

Safety and Security: This is a Women's college. Hence most of the faculty members are women. Very few male faculty and non teaching staff are there in the institution. They are sensitized on gender issues at the time of their appointments.

• The total college campus including hostel is under CC TV surveillance.

• Fire safety measures are implemented.

• Security services by appointing watchmens are provided in the campus round the clock.

• Students are not allowed to enter or go out without ID cards.

• Students are trained in Yoga and Karate.

• Lady staff members are accompanied along with the participants in various competitions outside the college and also for study tours and field trips.

• Hostel students are not allowed to go for outing without parents / guardians.

• Strict discipline, attendance and timings are maintained in the hostel.

• Resident tutors, matrins are appointed to take care of all hostlers.

• All the cooks, Servants, helpers, sweepers are only women in the hostel.

• Karate training is arranged in the campus.

Counselling : Student counselling is being done in various methods.

• Mentors take care of their wards in counselling on various academic, physical, social and psychological issues.

• One week induction programme for beginners is arranged immediately after the admissions are completed. Counselling is being given during this week on various issues.

• Women empowerment Cell conduct various activities to create awareness on gender issues and personality development.

• Special lectures and counselling is arranged by inviting eminent personalities from various walks of life.

• Anti Ragging cell in the college creates awareness among the students on ragging.

• Workshops and awareness programmes are conducted on human rights, self defence and ethical values.

• Guest Lectures and invited talks are arranged on various topics to prepare the students for campus selections.

• Awareness programmes and counselling is given on women safety and security in the society.

Common Room:

     A common room in the hostel is provided to the students with the following facilities.

• Audio Visual facility including TV

• News Papers

• Indoor games

• Separate Sick Room with first aid facility

• Napkin vending machine

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 39.17

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 127.75

7.1.3.2 Total annual power requirement (in KWH)

Response: 326.13

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 6.97

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3150

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 45200

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste Management is one of the main concern of the Institution. The college implements various methods to maintain different types of wastes generated in the campus by reuse, recycle and dispose.

Solid Waste Management: The sweepers and helpers in the college and the hostel clean the total campus and collect the solid waste and dispose regularly. The vegetable wastage and food wastage from hostel and canteen are collected in the dustbins kept separately and sent to the pig farms. Solid bio wastage other than the food wastage is collected and kept in pit for forming vermicomposting. To mange the organic solid waste produce in the college campus vermin culture has been started in the college by eco club. The eco club has conducted awareness programes on organic solid waste management the leaves fallen from the tress are collected and used for vermin culture . the vermin culture produced is being used as organic manure for plants. Wet waste which consist of left over food , vegetable waste and peels in the hostel and canteen is collected in organic waste container My green bin is kept in the hostel to collect the wet waste. The collected wet waste is been used as manure . Paper usage is minimized by following e- governance. White paper used double side, News papers and cardboards are sent for recycling. The college has tie up with Aditya Enterprises, Chennai for exchange of waste paper for fresh paper. The college has taken up recycling of paper in collaboration of ITC . Awareness on plastic reduction is arranged to make the plastic free campus.

Liquid Waste Management: The kitchen in the hostel is mechanized with modern equipment. Steam cooking with boilers are arranged. The water drained from the boilers and the un purified water from the RO system is diverted into the sump constructed in the campus and re used for washing the vessels and for cleaning the dining halls, kitchen and the toilets. Toilets waste are discharged into underground drainage. Water flow is regulated through closed PVC pipes. The chemical wastage and re-agents in liquid forms are expelled through fumehood in the Chemistry lab.

E-Waste Management: Whenever the updation of IT facility is done, the unused computer systems which are in good working condition are donated to the adopted primary school in harijan colony. Certain equipment which can be repaired are reused and certain item are exchanged with suppliers. E-waste which cannot be reused or disposed through vendors by-back system is also adopted in certain e – waste items.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The college is situated in a drought area surrounded by Mica Mines which leads acute water problem in the area. Hence saving the water resources are very much essential. The college has taken necessary steps

to protect and preserve the water resources. Awareness among staff and students on water conservation is created in the campus. Hostel inmates are monitored to minimize the usage of water. Appropriate slogans and quotations like 'A drop of water is worth more than a sack of Gold to a thirsty man' ' conserve water- conserve life' ' Save water – it will save you' are displayed in the college campus and in the hostel on the importance of saving the water resources.

Rain water harvesting system is developed in the college campus. The college has four rain water pits to capture and store rain water. The rain water pouring on roof tops is channelized through PVC pipes into the harvesting pits. Water from this pits are drained into the bore wells in the campus. This will improve and protect the ground water level for sustainable yields in the bore wells. Since rain water harvesting structure need constant maintenance, they are protected by identifiable display boards and maintained properly by avoiding accumulation of waste and by removing periodically the top layers of the pits and are cleaned.

   The surface run of water from the open areas paved and un paved areas surrounded by the building is collected in the drums. As the rain water is pure, this water is used as distilled water by the dept. of Chemistry. Steps are taken to rejuvenate the existing rain water system when the building repairs are undertaken. The surface run water from the unpaved areas are channelized to water the plants in the campus. A separate sump has been constructed to store the waste water from the R.O.system for cleaning the rest rooms, toilets and common areas.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.7 Green Practices
* **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
* **Plastic-free campus**
* **Paperless office**
* **Green landscaping with trees and plants**

Response:

The college promotes green practices in the campus by implementing the following methods

Students and Staff using -

a) Bicycles: The college is situated in the semi urban area. Majority of the students i.e 75% of the students are residing in the attached hostel in the campus. The remains 25% of the students are attending the college as day scholars. Out of which 15% of students resides in the same town. Gudur is a very small town. The total radius of the town is less than 2 kms. Hence the students who resides in the same town are attending the college by walk and a very few girls use bicycles and most of the male non teaching staff use bicycles.

b) Public Transport: The remaining 10% of the students from near by villages use public transport i.e town buses by APSRTC.

c) Pedestrian friendly Roads: Pedestrian friendly internal road is laid in the campus with vehicle parking facility.

d) Plastic free Campus: In order to enhance environment concern, awareness on use of plastic is created among the students. Use of plastic bags and polythene items are banned in the campus. Paper cups and steel plates are used in the canteen instead of plastic cups and plates. The college is practicing the use of cloth banners instead of flex banners for special meetings and functions. The students are motivated to bring their lunch only in re useable boxes instead of use and throw materials. Eco friendly campus is maintained by banning the use of plastic in the campus. The college is distributing jute bags to avoid plastic bags, paper bags and cloth bags made by our students are supplied to the shops and in turn . students are paid money under 'Earn while learn'.

e) Paper less office: College is practicing to turn office paper less . Public address system is implemented instead of sending circulars and notices to the staff and students using papers. Most of the important information is being forwarded to the staff through e-mails and messages. Usage of paper is minimized through e-governance. Admission process, applications for scholarships, examination process, publishing the results are done through online to reduce the use of paper. Automation of library, office and examination cell helped to reduce use of paper. The communications to Govt. and University is being done through e-mails. Instead of sending hand copies only soft copies are maintained.

Green landscaping with trees and plants.

Plantation awareness campaign is undertaken and plantation drives are organized by the college to create clean and green environment. College is taking care to maintain plants in the campus.   The waste from plants and hostel are being transported to the dumping yards outside the campus every day instead of burning. To maintain carbon neutrality in the campus. Seminars and workshops are being organized on environmental protection by involving NGOs, Govt. officials and social organizations. The trees planted in the campus are given botanical names by the Dept. of Botany for creating awareness on plants.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.02

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.02	0.03	0.03	0.03	0.02

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 4

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 6

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	1	0	0

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document]()

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document]()
Provide URL of website that displays core values	[View Document]()

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document]()
Any additional information	[View Document]()

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document]()
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document]()

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 37

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	12	7	6	3

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

To promote the sense of Nationalism, integrity, patriotism, tolerance and religious harmony, the college organizes National and regional festivals, birth and death anniversaries of great personalities, important national and international days.

The following are the important national and international days observed and

celebrated in the college.

- International Women's day is celebrated every year to highlight the importance of women in society, achievements of women in various fields.
- World Aids Day, National Blood Donation Day, International Yoga Day, Science Day, Hindi

Diwas, Rastriya Ektha Diwas, Human rights day are organized to inculcate helping nature and service mindness among the students.

To promote Nationalism, Integrity, Patriotism the following days are celebrated as National functions.

- Every year college celebrates Independence Day and Republic Day by inviting eminent personalities as Chief Guests and Guest of honour and speakers they motivate the students towards National integration and to develop patriotism. On these days students are encouraged to speak and exchange their views on various aspects towards National development.
- Teachers day is celebrated to mark birth anniversary of Dr. Saravepalli Radhakrishnan.
- Contributions of great Indian personalities are remembered on the particular days like Gandhi Jayanthi, Children's Day, Ambedkar Day birth and death anniversary of APJ Abdul Kalam.
- Two minutes silence in memory of Indian martyrs is observed by the entire institution on 30th January at 11 a.m. to remember the sacrifice and assassination of Gandhiji.
- World population day, International Voters Day is observed to create awareness to inculcate religious tolerance and communal harmony festivals are celebrated in the campus.

Ugadi, Krishnastami, Sankranthi, Raksha Bandan, Holi, suppose Christmas are some of the regional celebrations in the campus. Students will actively participate in all these festivals to mark unity in diversity.

These types of celebrations will motivate the students towards togetherness and understand the importance of cultural and traditional beliefs of India.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college is committed to maintain transparency in every aspects like financial, academic, administrative and auxiliary functions. To maintain complete transparency total information about the college needed for all stake holders are put up in the website, mandatory disclosure and declaration under RTI Act 2005 section 4 (1) b is also displayed on the web site.

Financial Transparency:

- All tasks related to finance and accounting in accordance with the rules and regulations and financial policies are framed by the respective authorities.
- Principal is responsible for monitoring and controlling the financial procedures with the approval of the finance committee.
- All Financial transactions are maintained through bank accounts only.
- All budgetary allocations are done by the finance committee.
- Disbursement of various Govt. scholarships are through online only.
- The disbursement of salary of the staff working in self financed programme and the management appointees non-teaching staff salaries are disbursing through online transactions only
- Day to day financial transactions are also done through RTGS/NEFT.

- All the accounts are kept in Joint accounts in the name of Secretary & Correspondent and the Treasurer of the college and the Principal of the college to maintain transparency in accounts.
- The institution has an Internal Auditor and also external auditor for audit purpose for all financial transactions.
- All the UGC funds, and funds received from other sources are maintained by the Principal. The income and expenditure statements and the utilization certificates are duly audited by the chartered accountants and sent to the respective authorities from time to time.
- The CCE, AP will appoint auditors to audit the special fee funds, scholarships and the salaries of the aided staff are done by Govt. appointed external auditors.

Academic and Administrative audit and auxiliary:

- Academic audit at institutional level is being done by the Principal, HODs, IQAC by conducting periodical meetings.
- Performance of teachers are evaluated through feedback collected from the students, basing on the feedback necessary action will be taken by the Principal and the managing committee.
- All UG admissions are done through online with complete transparency and PG admission by the university by conducting common entrance test.
- The examination pattern and evaluation methods are transparent. Internal examination answer scripts are distributed to the students for maintaining transparency.
- Annual Academic Audit is being done by Academic Peers appointed by the CCE, AP State.
- All the statutory bodies will function as per the norms of the UGC, State and the parent university.

Participatory management :- number of committees will conduct meetings periodically to review the academic and administrative functions of the college.

- Bio metric way of attendance both for students and staff are followed.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best practice : I

1. **Title of the practice**

 "Sahaya'' **(Helping Hand)**

1. **Objectives of the practice**

- To create better harmony among student community
- To develop helping nature
- To extend possible help to the needy people
- To develop simplicity among the students

- To promote social responsibility

1. **The context**

'Sahaya' giving helping hand is initiated in the college with the aim of developing

a sense of pride and providing platform for collective thinking and community

feeling.

1. **The Practice**

Sahaya –' live and let live - donate rupee one ' concept. A box is kept near the   office room with a

caption on it 'Live and let live – donate rupee one.' All the students are encouraged to donate

rupee one into the box. The visitors, Parents, Officials who visit the institution are also encouraged

to donate liberally into the box. The Principal of the college and the faculty members motivate the

students to   put their contribution into the box on special occasions like Birthdays, Teachers day,

Fresher's Day, Farewell parties etc. The staff also contribute liberally during special occasions.

The box is opened by the Principal of the college once in a month in the presence of the Student

Union members, all class representatives and the senior faculty members. The money is counted

and kept for utilization on various activities for under privileged people.

1. **Evidence of Success**

By adopting this best practice students developed social responsibility and togetherness among them. The money collected has been utilized for extending a helping hand to the needy people in orphanages, old age homes and differently abled persons. The students developed simplicity and reduced spending money on luxuries. This has developed social responsibility among all the students in the campus. Every month the money is being utilized for extending helping hand to the needy people. The institution never faced any constraints or limitations in following the practice.

1. **Problems encountered and resources has required**

The institution never encountered any problem for implementing the practice as it is a voluntary service. Most of the students donate a rupee

from their pocket money with total pride and there is no compulsion. The visitors who visit the institution also donate liberally by seeing the caption "Live and let live" as this practice is self sustained practice and the resources are generated on voluntary basis there is no dearth of resources.

About the Institution:

D.R.W. College, Gudur, S.P.S.R Nellore District, A.P

Contact Person: Principal

Website: www.drwcollege.org

Email: drwcollege_gdr@yahoo.com, drwcollege.gdr@gmail.com

Best Practice – II

1.Title of the practice :

Maintenance of the Hostel mess by students on dividingsystem

2. Objective of the Practice

- To minimize the expenditure on overheads
- To inculcate co-operation and coordination among hostel inmates
- To develop managerial skills among students
- To inculcate dignity of labour culture among students
- To develop self discipline among the students

3.The Context :

Maintenance of hostel mess by students on dividing system with no profit no loss basis. The total maintenance of the mess in the hostel is done by the student representatives. Motivating the students towards the practice is the contextual future or challenging issue

4.The Practice

There are 665 students residing in the attached hostel in the college campus. The institution introduced a practice of maintaining the hostel mess on

"No profit and No loss system" on dividing basis. The total maintenance of the mess is looked after by the students. There is no compromise on quality and quantity as the mess is run on no profit and no loss basis. The issue of provisions, maintaining the menu with majority opinion of the students, distributing the evening snacks, serving the breakfast, lunch and dinner in rotation. Calculating the mess bill are all done by the students. This reduces the overheads in the kitchen and maintenance of the Hostel. Students are divided in to groups and allotted these duties. As there are no servers, the students serve the food in rotation. Each student nearly gets one or two duties in a year. Hence the students are happy to share the responsibility.

1. **Evidence of Success**

The practice is successfully implemented. This inculcated the habit of co – operation and co-ordination. The Students are developing managerial skill which is very much useful to them. In future to maintain their

houses as home ministers. It helps the students to inculcate the habit of dignity of labour .The hostel expenditure is minimized. Quality food is served on subsidized rates.

The practice is well appreciated by all the Government officials and the Universities. The District Collector visited the hostel to study the practice of running the hostel. The Vice-Chancellor of Women's University and the Vice-Chancellor of S.V. University sent their team of faculty members and students to study the maintenance of the hostel. All the officials appreciated the Management of the college for running the hostel in a unique way.

1. **Problems encountered and resources required**

So far there are no problems encountered as all the students are voluntarily and

willingly doing the work. As the practice minimizes the expenditure the students

are happily rendering their services. No financial resources are   required in this

practice. Only man power is required. The man power is voluntarily extended

by the hostel inmates.

About the institution

D.R.W. College, Gudur , S.P.S.R Nellore District, A.P

Contact Person : Principal

Website : www.drwcollege.org

Email : drwcollege.gdr@gmail.com, drwcollege_gdr@yahoo.com,

 The following are some of the other best practices follows by the college .

Pidikedu Biyyam – Hand full of Rice

- ○   A drum is kept in the college in which students and staff are encouraged to donate a hand full of rice (Pidikedu Biyyam) every day. The rice collected is being donated to old age homes and orphanages in the surrounding areas once in a month. This practice develops social concern and helping nature among students.

Recycling of Waste Papers :

- ○ The college has tie-up with Adithya Enterprises, Chennai for exchange of waste paper for fresh paper. The college has taken up recycling of waste paper in collaboration with I.T.C

Use of 'YOU TUBE' as teaching tool

- ○ As the U.G.C. has banned dissection in Zoology labs, the faculty of Zoology Department are

giving practical training to the students by using YouTube Videos, which are very much useful. Not only by the Zoology department, but also most of the departments in the college are also following this practice by using YouTube Videos for giving extra coaching and creating awareness in the recent trends in the their concern subject.

Each one- Teach one

- All the students are encouraged to educate one illiterate under this practice. Students are advised to identify one illiterate person in their surrounding area and train them to read and write. Each student is expected to train at least one person in a year.

Observation of Plastic Free Day

- In order to enhance environment concern among the student community, observation of plastic free day is being followed in the college once in a month, Use of plastic bags and polythene items are banned in the campus.

Presentation of Saplings

- Usually in all special occasions it is our custom to present flower bouquets to the invited guests, which are usually being wasted immediately after the function. Hence the college started a unique practice of presenting a sapling in the place of Bouquet, through which tree plantation is being encouraged. This practice is being appreciated by each and every guest who visitis the institution.

Earn while you Learn :

The College is following the best practice of giving an opportunity to the student to earn their pocket money while learn in many ways and means.

- Book binding work in Library
- Making of paper bags and cloth bags and marketing them in the town.
- Stitching the petticoats and supply to the Readymade shops.
- Garland making and flower arrangements and supply to the flower market.

For all the above works College has taken tie – up with different shops in the town for marketing and for paying the students for the work done by them.

Reprography and Book binding Diploma course is being run in the College. The students are encouraged to take up the binding work in the Library in their leisure time and they will be paid for the work done and also they are binding the Records of their counter parts and also earning money.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

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7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The vision and mission of the college is framed keeping in view the growing and changing needs of the society and also the requirements of the region. The college is situated in semi urban area and it is an ideal institution for women students from economically deprived background. The main priority and **thrust** of the institution is to empower women by uplifting them socially and financially. To achieve this, the founder president of the college late Sri A. Syama Sundar Reddy started this college exclusively for women in the centre of the town. From the inception of the college, the college strived hard and lived up to the dreams of the founder president. The main objective of the institution is to develop and improve vocational and employment related knowledge and skills. Hence the college has started many skill oriented, employment related certificate diploma and short term courses which helped the girl students to become women entrepreneurs. The wide range of programmes offered by the college apart from the regular programmes gives opportunity to shape the career of the students and address the needs of the society.

To ensure the translation of the mission of the institution into reality the college has adopted different methods.

- Organizing several activities through different associations and NSS for promoting social and inter personal skills among the students.
- To promote cultural and heritage among the students.
- To keep up the ethical values, team work, culture is promoted among the staff and students.
- To ensure skill development among the students the college has followed innovative, creative and entrepreneur approach in teaching and learning process.
- The college has a significant role in human resource development and capacity building of individuals.

The college has taken MOA with APSSDC for organizing various skill development training programmes. The APSSDC has established a separate lab and provided latest systems, LCDs, Lap Tops, Tabs and computer peripherals worth about --------- to run the skill oriented courses. They have selected this college to establish beauty care centre, yoga centre and food technology lab by providing all necessary infrastructure.

The college has taken an agreement with good organization through APSSDC for establishing tailoring training centre. This centre will extend the services not only to our students but also it is giving training to the local women and college and school drop outs to become entrepreneurs as society outreach programme.

The college has created the facility of online education through spoken tutorials from IIT -Mumbai, Swayam and MOOC platforms to develop various skills among the students. The students residing in the attached hostel are provided with extra benefits under "Earn while you Learn" scheme. They are helping in the library in binding of the books through which they are earning money and also simultaneously doing a diploma course in book binding to become future entrepreneurs. Students are trained to stitch

underskirts and they will be supplied to the readymade shops in turn the students will get Rs.20/- for each skirt. Students are trained in tying the flowers and garland and supply to the flower shops and in turn they will be paid pocket money.

"Mukhya Manthri Yuva Nestham" flagship programme of Govt. of AP has been planned to introduce which will provide skill development training to the beneficiaries to enable them to find a livelihood. 40 hours employability skill enhancement module has been prepared under this progrmme.

By implementing all these activities the college tries to fulfil the main thrust of achieving women empowerment in every walk of life.

File Description	Document
Any additional information	[View Document]

5. CONCLUSION

Additional Information :

The college crossed many mile stones after three accreditations of NAAC and the Autonomy granted by the UGC. Implementation of the NAAC Peer team suggestions and recommendations are the reflection of appraisal of quality enhancement of the institution. The following are the notable comments mentioned in the NAAC Peer Team reports by the NAAC Peer Team members during their on site visit in 1st, 2nd and 3rd cycles.
I Cycle NAAC Accreditation Peer Team Comments.
"The Management envisages imparting value based education to the poor and needy in essentiality ruritarian socio-economic milieu. It is hearting to note that the college administration has made optimum use of infrastructure facilities creating a conductive influence for the students and staff for their teaching and learning process. The Peer Team identified a number of commendable healthy practices".

II Cycle NAAC Accreditation Peer Team comments.

Programmes offered are in conformity with mission and goals of the college. Vision and mission are consistent with objectives of higher education to empower women. Management committed towards overall development of the institution. Institution maintaining a good documentation of all the data related to the college and transparency in administration. College enjoys the faith and confidence of students, parents and alumni.

III Cycle of NAAC Accreditation Peer Team Comments.

"Examination Cell maintains high level of confidentiality and examination system is systematic, transparent and computerized. Well equipped and maintained IT driven library is note worthy. 36785 Books, INFLIBNET, N-LIST and digital library are commendable. Facilities provided to the students in the library is appreciable".
   The college is committed to serve society with noble motto of "Let Noble thoughts come to us from every side." Keeping this in the mind, the college always welcomes innovative suggestions

Concluding Remarks :

Under the visionary dynamic and socially committed leadership of the management. The college has mad astonishing strides in the field of education. The college has reach its high level of excellence of excellence due to the dedicated team work of the Teaching and Non-teaching staff, commitment of the management and the discipline of the students. The college boats of its senior, experienced and well qualified Founder Principal and Vice President of the college Dr.Mrs.K.Meher Mani. As Founder Principal she nurtured and guided D.R.W.College for 32 long years. With farsighted vision, exceptional courage and integrity and made it a first grade institution in the University area especially with regard to the academic standards and discipline. We look back with pride and satisfaction at all that has been achieved by the college due to the understand efforts of management and the staff. Over the last 38 years, the college has grown from a small beginning into a full-fledged institution. The mission and goals of the institution have been fulfilled in the sense that the college located in a semi urban area, caters to the basic educational needs of the girl students to pursue higher education. The college has succeeded in inculcating discipline, encouraging sports, imparting human values and social commitment and secularism among the students. The college has the potential for rapid growth in the future. The institution is fully aware of its responsibility of providing quality education to the young women.

The dream of the founders to make this institution as best institution of higher learning has came true with co-operation and co-ordination of each and every one connected with the institution.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 167 Answer after DVV Verification: 85 1.2.1.2. Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 2810 Answer after DVV Verification: 2810 Remark : DVV has counted one course once for a five year.
1.3.2	Number of value-added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses are added within the last five years Answer before DVV Verification : 116 Answer after DVV Verification: 102
1.3.3	Average percentage of students enrolled in the courses under 1.3.2 above 1.3.3.1. Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
839	829	805	695	580

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
732	689	670	536	550

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.4	Percentage of students undertaking field projects / internships 1.3.4.1. Number of students undertaking field projects or internships Answer before DVV Verification : 78 Answer after DVV Verification: 77 Remark : DVV has not consider Internship completion certificate of M.Bhavani, M.Vanaja,, M.Prathima M.Vimala, N.Geethanjali for 2017-18.
2.1.2	Demand Ratio(Average of last five years)

2.1.2.1. Number of seats available year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
920	860	670	545	605

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
363	379	433	353	323

Remark : DVV has made the changes as per report of number of applications received program provided by HEI.

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
408	437	413	392	330

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
319	335	254	227	227

Remark : As per provided list of reserved categories student number of actual students admitted from the reserved categories is more than number of seats earmarked for reserved categories hence DVV has made the changes as per extract of seats earmarked for reserved category provided in 4.2 by HEI. Provided some documents has not clear.

2.3.2	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT
Answer before DVV Verification : 57
Answer after DVV Verification: 56

Remark : DVV has not considered list of teachers using ICT for 2019-20.

2.3.3	Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors
Answer before DVV Verification : 33

	Answer after DVV Verification: 29
2.4.3	Teaching experience per full time teacher in number of years 2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 389 years Answer after DVV Verification: 388 years Remark : Experience letter of Eduru Madhu, Aruru Sandhya not provide by HEI.
2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---------	---------	---------	---------	---------
6	1	2	0	0 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---------	---------	---------	---------	---------
0	0	0	0	0	
2.5.1	Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years 2.5.1.1. Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---------	---------	---------	---------	---------
32	24	20	28	20 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---------	---------	---------	---------	---------
32	24	20	28	20	 Remark : DVV has made the changes as per clarification provided by HEI.
2.5.2	Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years 2.5.2.1. Number of complaints/grievances about evaluation year-wise during the last five years Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45	61	57	32	70

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
45	57	57	24	70

| 3.3.2 | Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

3.3.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	6	8	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : DVV has not considered provided unsigned report of workshops/seminars by HEI. |
|---|---|

| 3.3.3 | Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

3.3.3.1. Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0	
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| 3.4.5 | Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.4.5.1. Number of research papers in the Journals notified on UGC website during the last five years |
|---|---|

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	8	4	3	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	3	0

Remark : Relevant document not provide by HEI.

| 3.4.6 | Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

3.4.6.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	26	30	9	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	12	3	2

Remark : DVV has made the changes as per pro-rata basis of provided Books and Chapters and Papers with ISBN number by HEI. Provided some outer page are in regional language. |
|---|---|

| 3.6.2 | Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.6.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0	
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3.6.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community

and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.6.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	13	5	6	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	5	2	9

3.6.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.6.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
427	510	300	139	1070

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
197	480	300	10	1070

Remark : Report of integrated camp at Karnataka for the year 2015-16 not provide by HEI.

3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange per year

3.7.1.1. Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	6	6	8	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

2	1	0	0	0

3.7.3	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.7.3.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	3	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	3	0

Remark : DVV has not considered letter of consent of Adithya Enterprizes and Ravi & Nina Enterprizes for the year 2014-15 provided by HEI.

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12.0	12.0	25.0	23.0	24.0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3.28	4.68	7.01	5.36	6.34

Remark : DVV has made the changes as per furniture for office , class room , library and lab , office equipment/ teaching aid and lab equipment provided in audited statement duly certified by CA.

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5.15	5.27	3.57	2.46	3.47

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4.41	4.65	3.03	2.33	2.95

4.2.6	Percentage per day usage of library by teachers and students

4.2.6.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 211
Answer after DVV Verification: 158

Remark : DVV has made the changes as per average of teacher and students using library per day on 23/07/2018, 24/07/2018, 25/07/2018, 26/07/2018 and 27/07/2018. DVV has counted one teacher once for a year.

4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
86.93	50.98	58.49	35.35	39.33

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
98.93	50.98	98.67	82.27	73.95

5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
863	835	728	670	692

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

863	835	727	670	691

5.1.4	Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
95	93	73	77	93

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
80	75	70	82	90

Remark : DVV has made the changes as per circular of ICET Coaching and PGCET with list of students attending each of these schemes for the year 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 provided by HEI.

5.2.1	Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
95	76	66	101	78

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
95	76	66	101	77

Remark : Placement letter of CHINTHAVARAM for 2014-15 not provide by HEI.

5.2.2	Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education
Answer before DVV Verification : 119
Answer after DVV Verification: 100

5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	5	5	6	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : E-copy of the award letters for Valley Ball (R) and Tenni koit® for the year 2014-15 not provide by HEI.

6.3.2	Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	7	11	6	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	7	11	6	6

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	6	8	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	1

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	1	5	4	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	4	4	1

Remark : DVV has made the changes as per E-copy of certificates of teachers attending professional development programs provided by HEI. Report of "UGC Sponsored Orientation Programme, UGC Academic Staff college (HRDC),S.V.University, Tirupati for 2018-19 not provide by HEI.

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.57	0.78	0.80	1.41	0.80

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.19	0.19	0.19	0.19	0.19

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	6	8	1

	Answer After DVV Verification :				

2018-19	2017-18	2016-17	2015-16	2014-15
0	01	03	0	0

Remark : DVV has not consider those activity which are not promoting to quality initiatives by IQAC.

6.5.4	Quality assurance initiatives of the institution include
	1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
	2. Academic Administrative Audit (AAA) and initiation of follow up action
	3. Participation in NIRF
	4. ISO Certification
	5. NBA or any other quality audit
	Answer before DVV Verification : Any 3 of the above
	Answer After DVV Verification: Any 1 of the above
	Remark : DVV has not consider report of AQAR and Academic Administrative Audit (AAA) provided in google drive by HEI.
7.1.1	Number of gender equity promotion programs organized by the institution during the last five years
	7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	4	4	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	3	3	4

7.1.8	Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years
	7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.70	0.99	1.51	0.84	1.05

		Answer After DVV Verification :			

2018-19	2017-18	2016-17	2015-16	2014-15
0.02	0.03	0.03	0.03	0.02

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	3	1	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	0	0	0

Remark : DVV has not considered those activity organised by NSS.

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) 7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	4	3	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	1	0	0

Remark : Report of Principal Dr.Revathi Devi and Other staff members distributed Spoken English Text books to the students of Saraswathi Sisumandir, Principal Dr.Revathi Devi and Other staff members involved in the Distribution of " Sahaya Rice" for 2016-17 not provided by HEI. Provided report of A HANDFULL OF RICE has not reflect any year.

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years 7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous

conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	18	7	10	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
9	12	7	6	3

Remark : DVV has not consider Women's Day Celebration, Women's Day Celebration by Setnel , Women's Day Celebration by Legal Cell.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of students year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1259</td><td>1235</td><td>1134</td><td>1092</td><td>1077</td></tr></table> Answer After DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1258</td><td>1234</td><td>1133</td><td>1091</td><td>1076</td></tr></table>
1.3	Number of students appeared in the examination conducted by the Institution, year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1109</td><td>1141</td><td>1069</td><td>969</td><td>928</td></tr></table> Answer After DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>1109</td><td>1141</td><td>1069</td><td>969</td><td>981</td></tr></table>
2.2	Number of full time teachers year-wise during the last five years Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr></table>

| 57 | 60 | 54 | 52 | 52 |

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
57	59	54	53	52

2.3	Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
57	60	54	52	52

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
57	59	54	53	52

3.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
408	437	413	392	330

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
319	335	254	227	227